

CITY OF MARKESAN COMMON COUNCIL
Markesan City Hall

AGENDA
October 13, 2020
7:00 p.m.

1. Preliminaries
 - 1.1. Call to Order
 - 1.2. Roll Call by the Clerk-Treasurer
 - 1.3. Citizen's Comments
 - 1.4. Appoint New Council Member for District 3
2. Approval & Review of Minutes, Reports, & Correspondence
 - 2.1. Approve Common Council Minutes – September 8, 2020
 - 2.2. Finance Committee of the Whole Minutes – September 22, 2020
 - 2.3. September Police Report & October Schedule
 - 2.4. Public Property & Health Minutes – October 6, 2020
 - 2.5. Finance Personnel & Safety Minutes – October 6, 2020
 - 2.6. Streets, Buildings & Utilities Minutes – October 6, 2020
 - 2.7. September Library Director's Report and Markesan Library Board Minutes – September 24, 2020
3. Approval of Claims:
 - 3.1. City Checks #36171-36234, Electronic Payments #EFT 1037-1048, Direct Deposits # 3839-3884 and Utility Checks #12629-12643
 - 3.2. File Treasurer's Report for Audit
4. New Business
 - 4.1. Discussion and Action on 2021 Employee Health and Dental Insurance
 - 4.2. Discussion and Action on Group Health Insurance Ordinance
 - 4.3. Discussion and Action on 2021 Budget
 - 4.4. Approval of Ordinance 262 – Amending Section 107-10, Prohibiting of Animals
 - 4.5. Approval of Ordinance 263 – Amending Section 260-2(H), Refuse at the Park
 - 4.6. Approval of Utility Meter Reading Equipment from Core & Main in the amount of \$7080.00
 - 4.7. Approval of Ness Electric to Replace 14 Downtown Lights to LED Lighting in the amount of \$3065.97
 - 4.8. Discussion and Action on Repair of Orange Plow Truck
 - 4.9. Discussion and Action on City Hall Boiler
 - 4.10. Discussion and Action on Use of Community Room at No Charge for Markesan Girl Scouts (Non-Profit) Every Other Wednesday
 - 4.11. Discussion and Action on Update of Fee Schedule
 - 4.12. Discussion and Action on Halloween Trick or Treating
 - 4.13. Appoint Election Inspector for 2020-2021: Renee Vande Streek
 - 4.14. Approval of Operator's License for the period ending 6/30/21: Jacob Kearns and Brian Schoenecker
5. Schedule Future Meetings and Agenda Items
6. Adjournment

The Common Council welcomes all visitors to listen & observe, but only Council members & those invited to speak will be permitted to do so, except during any posted Public Hearing. Citizen's Comments is where any citizen may comment on an issue, but the Council may only listen and may not reply to or address the issue unless it is an item on the agenda.

Any person requiring special assistance to participate in this meeting should contact the Clerk-Treasurer at 398-3031 at least 24 hours prior to the meeting so appropriate accommodations can be made.

CITY OF MARKESAN COMMON COUNCIL

Markesan City Hall

September 8, 2020

MINUTES

1. Preliminaries

- 1.1 Meeting was called to order by Mayor Rich Slate at 7:00 pm.
- 1.2 Present were Ald. Abendroth, Ald. Bieszki, Ald. Tetzlaff, Mayor Slate, Ald. Triemstra, Ald. Kazda, and Clerk-Treasurer Amend. Ald. Thiem was absent. Also present were Connie Wilsnack and Attorney Taylor T. Fritsch. Roger Matthews from Berlin Journal was also present.
- 1.3 Citizen's comments – None
- 1.4 Nominating new Council President was moved to the end of agenda.

2. Approval & Review of Minutes, Reports & Correspondence

- 2.1 After review, motion Bieszki/Triemstra to approve the August 11, 2020 Common Council minutes as presented; motion carried 5-0.
- 2.2-2.8 After review of all items, motion Triemstra/Bieszki to approve the Board of Zoning Appeals minutes of August 17, 2020 and August 25, 2020, August Police Report & September Schedule, Streets, Building & Utilities minutes of September 1, 2020, Public Property & Health minutes of September 1, 2020, Finance, Personnel & Safety minutes of September 1, 2020 and August Library's Director's Report and Markesan Library Board minutes of August 20, 2020; motion carried 5-0.

3. Approval of Claims:

- 3.1 The Finance, Personnel & Safety Committee reviewed City and Utility checks and recommended approval to the Council. Motion Abendroth/Bieszki to approve the following vouchers as presented: City Checks #36131-36170, electronic payments #ETF 1028-1036, and direct deposits #3789-3838 in the amount of \$150,503.31, and Utility Checks #12618-12628 in the amount of \$21,897.86; motion carried 5-0 on a roll call vote.
- 3.2 After review, by consensus the August 2020 Treasurer's Report was filed for audit.

4. New Business

- 4.1 Mayor Slate recused himself from discussion and turned the table over to acting President Bieszki. Property owner and Attorney Taylor were present. Attorney Taylor addressed the Council and presented that the property owner of 650 N Margaret Street has signed contracts with contractors and a timeline to fix buildings 6, 7, 8 and 9 and to raze building 5 (Hog House). The building inspector also has issued the proper building permits for the work to be done on the property. The motion on the floor was from last month to raze all buildings- 5, 6, 7, 8, and 9. Motion Triemstra/Kazda to rescind the motion from last month razing buildings; motion carried 4-0. Monthly written updates on progress of construction are required from the property owner of 650 N. Margaret Street going forward.
- 4.2 Following discussion, motion Abendroth/Triemstra to approve modified MOU Agreement between the City of Markesan and the Lion's Club for Soldier's & Sailor's Park; motion carried 5-0.
- 4.3 Following discussion, the Council has asked that the owners of the property at 410 S. Bridge Street be present at the October Streets, Buildings & Utilities Meeting with an update on the progress of the maintenance of the property.
- 4.4 After discussion, motion Bieszki/Triemstra to approve Trick or Treating for October 31, 2020 from 5:30 - 7:30 pm; motion carried 5-0.
- 4.5 Motion Abendroth/Kazda to appoint Elizabeth VandeStreek and Glenda Honnard as 2020-2021 Election Inspectors; motion carried 5-0.
- 4.6 Motion Bieszki/Abendroth to approve the purchase of new handguns (Glock 17 9mm) for the police department. After trade in of old guns, the purchase price will be \$809.00; motion carried 5-0 on a roll call vote.
- 4.7 Motion Abendroth/Triemstra to purchase tire chains for the pay loader from Rennert's for \$1,407.56 which includes shipping; motion carried 5-0 on a roll call vote.
- 4.8 Motion Kazda/Tetzlaff to purchase new dust to dawn LED Lights (3) for Soldier's & Sailor's Park from Ness Electric for \$578.51; motion carried 5-0 on a roll call vote.

- 4.9 Motion Bieszki/Abendroth to approve the Crack Filling Service Corp Invoice for \$5,000.00; motion carried 5-0 on a roll call vote.
- 4.10 After discussion, motion Bieszki/Triemstra to approve \$500 (not to exceed) for 9/11 Ceremony being held downtown on Bridge and John Streets from 6:30-7:00 pm on September 11, 2020; motion carried 5-0.
- 4.11 Motion Bieszki/Triemstra to approve the Class "B" Picnic License for Green Lake Terrace Sno-Streakers for September 11, 2020 (proof of insurance was provided); motion carried 5-0.
- 4.12 Following discussion, motion Kazda/Tetzlaff to grant Operator's licenses to Alex A Dallman and Amy L Voigt for the period ending June 30, 2021; motion carried 5-0.
- 4.13 With heavy heart, motion Abendroth/Tetzlaff to accept the resignation from Alderman Steve Bieszki effective September 8, 2020; motion carried 4-0.
- 1.4 Mayor Slate asked for nominations for the next Council President. Dave Abendroth was nominated; motion Bieszki/Tetzlaff to have Alderman Dave Abendroth as the new Council President; motion carried 5-0.
5. **Schedule Future Meetings and Agenda Items.** Mayor Slate asked for a volunteer to be the Streets, Buildings & Utilities Committee Chairman. With no volunteers, Mayor Slate will be the Chairman for the Streets, Buildings & Utilities Committee. The following meetings were scheduled: Streets, Building & Utilities – October 6, 2020 at 6:00 PM at City Hall; Public Property & Health –October 6, 2020, immediately following Streets, Buildings & Utilities Committee meeting at City Hall; Finance, Personnel & Safety – October 6, 2020 immediately following Public Property & Health meeting at City Hall; and Common Council – October 13, 2020 at 7:00 PM at City Hall. Reminder of the Finance Committee of the Whole – September 22, 2020 at 6 PM at City Hall to work on budget.
6. The Council honored and thanked Alderman Steve Bieszki with a plaque for his 19 years of service with the City of Markesan.
7. **Adjournment.** Motion Bieszki/Triemstra to adjourn; carried 5-0. The meeting adjourned at 7:31 pm.

Respectfully submitted,

Elizabeth Amend, Clerk-Treasurer

FINANCE, PERSONNEL & SAFETY COMMITTEE OF THE WHOLE
Markesan City Hall

September 22, 2020
6:00 PM

MINUTES

Call to Order – At 6:01 pm by Ald. Abendroth

Roll Call – Was by sign-in.

Citizen's Comments – None.

New Business

- Discussion and Review of 9/11 Ceremony and Picnic License Ordinance – After lengthy discussion it was recommended to have the applicant appear before the committee to describe the event before the Picnic License would be issued.
- Discussion and Action of 2021 Budget – After review and adjustments the 2021 Budget a motion by Mayor Slate & 2nd by Ald. Kazda to approve the Preliminary Budget.. Motion passed all ayes.

Adjournment – Motion by Mayor Slate & 2nd by Ald. Triemstra to adjourn at 7:29 pm. Motion passed.

Respectfully Submitted
Ald. Abendroth



P.O. Box 352 • 150 S. Bridge St. • Markesan, WI 53946 • P: (920) 398-2121 • F: (920) 398-8127

Markesan Police Department
William A. Pflum, Chief of Police

Finance, Personnel and Public Safety Committee

Presented on October 6, 2020

September 2020

Agenda:

- **Armed Robbery-Piggly Wiggly**
- **Department's Continued Response to COVID-19**

Appendix:



Armed Robbery-Piggly Wiggly

This department wanted to quickly brief you on the armed robbery that occurred on September 27, 2020 at Ted's Piggly Wiggly. This department was on scene of the incident within 30 seconds of being dispatched.

Thanks to several solid leads from community members and evidence gathered during the investigation a person of interest was taken into custody late in the evening of September 28, 2020. The case has been forwarded to the Green Lake District Attorney requesting formal charges be filed on this subject.

This department wants to thank the entire community for once again pulling together during a stressful and difficult time. It is because of this close knit community that we were able to make an arrest quickly. We also want to thank the Green Lake Sheriff's Office for their assistance during the investigation.

Departments Continued Response to COVID-19

This has been a standing item on this department report as we continue to assist the community with its overall response to COVID-19 we have kept busy helping those with concerns, answering questions and providing assistance whenever needed.

We continue to stay in close communication with our local first responders, local police departments, local health department and long term care facilities to ensure they have what they need and assist whenever possible.

This department continues to work closely with the Green Lake Health Department and currently is working closely with the Markesan District Schools to assist them in any needs that we could assist with during COVID-19.

Minutes
Public Property and Health Committee
Markesan City Hall
October 6, 2020

Call to order at 6:14 p.m.

Roll call by sign-in

Citizen Comments: None

Public Works Report:

None

New Business:

Discussion and action on Kiwanis Park: President of the Kiwanis, Skip Walker, was present. Motion by Ald. Kazda/Mayor Slate to reimburse the Kiwanis for the \$110 bill from Ness Electric for replacing a light at Kiwanis Park. Motion Carried. Motion by Mayor Slate/Ald. Triemstra to have Ald. Kazda and Skip Walker work on an agreement between the City and the Kiwanis outlining duties and who should pay what expenses at the Kiwanis Park. Motion carried.

Discussion and action on Breach of Electrical Box at Soldiers & Sailors Park: During the Road Trip concert at Soldiers & Sailors Park, the electrical box in the bar area was temporarily rigged in order to provide power for the band. The cover on the box was left hanging on by one screw. Motion by Mayor Slate/Ald. Kazda to have Ness Electric take a look at the electrical box at Soldiers & Sailors Park and get suggestions on what to do to make the box safe. Also, the Lions Club will be contacted to see if they will share in the cost of fixing and updating the box. Motion carried.

Discussion and action on City Hall Boiler: Discussion on when to get a new boiler for City Hall and what funds to put toward paying for it. Motion by Mayor Slate/Ald. Triemstra to put on Council agenda. Motion carried.

Discussion and action on Donation for the Use of Community Room and Kitchen to Family and Friends for DuWayne Kracht Benefit on October 24, 2020: Motion by Ald. Triemstra/Mayor Slate to waive the \$35 fee and the \$100 security deposit for the DuWayne Kracht benefit. Motion Carried.

Discussion and action on Trick or Treating on October 31, 2020: Discussion on whether Trick or Treating should be allowed due to the current high rates of COVID. Skip Walker mentioned that the Kiwanis will not be having their traditional Halloween party this year. The Council will vote on whether to hold Trick or Treating at next week's Council meeting. No action.

Discussion and action on Picnic License Ordinance: Discussion about whether picnic license applicants should appear before the Committee/Council to explain what type of event they plan to hold. Currently, this is not a requirement. No action.

Discussion and action on Cemetery Maintenance: Discussion on improving upkeep in the cemetery. It was suggested that high school students could help out on the annual Youth Service Day. No action.

Discussion and action on Ordinance 262; Amending the Prohibiting of Animals Section 107-10, Discussion and action on Ordinance 263; Amending Section 260-2(H) Refuse at the Park: Motion by Mayor Slate/Ald. Triemstra to move both items to council. Motion carried.

Old Business:

Discussion and Action on 650 N. Margaret Street Property Update: No action

Adjournment: Chairperson Kazda adjourned the meeting at 7:06 pm

FINANCE, PERSONNEL & SAFETY

Markesan City Hall

October 6, 2020

Immediately following Public Property and Health Committee Meeting

MINUTES

Call to Order- At 7:06 pm by Ald. Abendroth.

Roll Call – Was by sign in.

Citizen's Comments – None.

Emergency Management Report – Mike Ross requested \$150.00 for glow necklaces for Trick or Treator's. Motion by Mayor Slate & 2nd by Ald. Abendroth to approve the purchase, if Trick or Treat is approved by the Common Council to proceed on Oct. 31 – 2020.

Review and Approval of Vouchers Payable – Motion by Mayor Slate & 2nd by Ald. Abendroth to approve the vouchers payable. Motion passed.

Police Report & Schedule – Chief Pflum wanted to thank the community members who provided solid leads and evidence leading to a person of interest being taken into custody for the armed robbery at Ted's Piggly Wiggly. The department continues working with community to assist as needed with the pandemic.. Motion by Mayor Slate & 2nd by Ald. Kazda to approve the police report. Motion passed.

New Business

- Discussion and Action on 2021 Health and Dental Insurance for Employees – After review of options, Motion by Mayor Slate & 2nd by Ald. Kazda to go with WEA Trust. Motion passed.
- Discussion and Action on Group Health Insurance Ordinance – After reviewing the Ordinance, motion by Mayor Slate & 2nd by Ald. Kazda to approve and wave the reading. Motion passed.
- Discussion and Action Cemetery Sexton Position – Motion by Mayor Slate & 2nd by Ald. Abendroth to have the Clerk create a job description. Motion passed.

Old Business

- Discussion and Action on Update and Review of Fee Schedule – Motion by Mayor Slate & 2nd by Ald. Kazda to move to council and get General Engineering Fees inserted on the schedule.. Motion passed.
- Discussion and Action on 2021 Budget – After discussion motion by Mayor Slate & 2nd by Ald. Kazda to move to council for final approval. Motion passed.

Adjournment – Ald. Abendroth adjourned the meeting at 7:18 pm.

Streets, Buildings and Utilities Committee
City Council Chambers
October 6, 2020 @ 6:00 pm

Meeting called to order at 6:00 pm by acting chairperson Mayor Slate.

Roll call completed by sign-in.

No Citizens Comments.

Motion to approve utility meter reading equipment from Core & Main for \$7,080 by Abendroth/Triemstra. Motion carried.

No action on creating a register of rental tenants and property in the City.

No action on a new truck for the Water and Sewer Department. (Note: Tony will add the purchase of a new truck to the 2021 budget.)

No action on repair of orange plow truck. (Note: This will get placed on the Council Agenda for action.)

Motion to approve Ness Electric to replace 14 downtown lights with LED lighting for the cost of \$3,065.97 by Slate/Triemstra. Motion carried. (Note: This upgrade is estimated to save the City \$1618 per year in electric costs.)

No action on the 2021 LRIP Grant.

No action on the 2021 Street projects.

No action on the 5-year street plan.

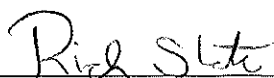
No action on the 2021 budget.

Motion to postpone any action on 410 S Bridge Street maintenance violations to the November Committee meeting by Triemstra/Abendroth. Motion carried.

Meeting to adjourn by Triemstra/Abendroth. Motion carried.

Meeting adjourned at 6:15 pm.

Respectfully submitted by



Rich Slate, acting Secretary

Updated: Director's Report – September 2020

Activities:

Statistics: Freezer Meals class was canceled due to lack of registration. ~~Katie Gellings is going to work up a proposal of a series of online cooking classes and including freezing as a part of that for us.~~ Not much to report on statistics as most of our programming was scheduled late for this month. The craft-to-book packs are doing well. Val and Nancy are working on Crafts-to-Go. Storytime is steady as she goes. We are looking forward to our Fall Flicks night, online challenges, and Chad Lewis with Haunted WI. The Haunted WI program will have to be all virtual so fingers crossed that people will still tune in. But we get a reduced fee of \$200. Upcoming Programs Scooby Doo Boo, Who Get's Grandma's Pie Plate, Puzzle Night, Phone Photography (maybe).

Meetings: I attended the LAC and the County Finance Meeting. No changes on the County front so far but Clairellyn did run some projected number I will be attending the city budget meeting on Sept. 22. City meeting went well. Finance approved the preliminary budget with the small library increase.

Building: The men's toilet overflowed in the bathroom downstairs. It was all clean water but there was a good inch or more in the hallway and some in the meeting room. Luckily, Valentina caught it and it happened on a day when we were open. We mopped up the water and used fans. Jeff from the city came down and helped us stop the leak and fixed it.

I had to call Ness and tentatively schedule them to fix the ballasts in the Preschool section of the Library; I'm going to check with Joe when he gets back from vacation to see if this is something he can do. If not, I will go with Ness. I also had to call J&H due to an odd heating/cooling issue there as well.

Wish List: I did start pricing out some different meeting room tables looking into what Green Lake library currently have. I think we should put this on our radar as something to purchase for the library. I'll see if maybe I can write it into a grant request. Preliminary estimate is \$4,078.80 for six tables with castors so we can roll them.

Bees & Wasps & Blooming Aster: The wasps have been swarming pretty crazily. After talking with Nancy S. I changed my mind and think we should get rid of the Aster. Nancy S. said she would donate a nice plant next year in honor of her mother.

The Cow: I found an article about the cow and using that tried to find the family members. I couldn't. Shall we just do what we want and if someone complains accept it and explain we tried to find the relatives to ask. I did find out that the minimum bid on the cows was \$2,500.

The Plaque: A new custom plaque would be a couple hundred dollars. To replace the top on the current one would be 20.00 and each plate engraved would be \$7.00.

Other news & Later Agenda Items:

Library & COVID:

a) Storytime: Should we do in person Storytime? Should we still mandate masks if state mandate gets overturned. I have an updated Guidelines to discuss.

Preliminary Budget: I made slight adjustments based on staff changes.

Library Assistant I & II Job Descriptions: I think it is time to review our definitions and pay scales to match things up closer to how jobs are being performed. For the meeting I will pass out the current descriptions and just highlight some things I think could use changing.

Library Assistant I position; Valentina has left the library to take a position teaching. Can I get her a gift card in appreciation of her 10 years of service? If so, how much? Shari Knaub has applied for the position. Right now, she is listed as a substitute for us, but we never needed to use her. Her former wage was \$10.75 an hour. While I'm still accepting applications as of the writing of this report, I am leaning towards her as she was a wonderful employee who knows the job already.

~Thank you. Nicole Overbeck

Markesan Public Library - Board of Trustees
Draft Minutes September 24, 2020

- I. Call to order: The meeting was called to order at 4:22p.m by Rachel Nitz. Trustees present: Rachel Nitz, Beth Kazda, Mike Hansen, Nancy Kirst (arrived 4:33); Director Nicole Overbeck. Absent: Jill Worden, Joan Slate, Cindy Boelter, Vicki Bernhagen
- II. Approval of Minutes: **Hansen/Kazda moved to approve the August 20 minutes. Motion carried.**
- III. Input from Public: None.
- IV. Financial Reports: Kazda presented the donations report, Oshkosh foundation funds went up. The CD renewal at Horicon Bank is for 10 months at .70 rate. Overbeck will look for the best rate per time period, taking into account that the rates are low right now. Overbeck reported on the bids for the heating/cooling contracts. Superheat felt like our current system was too big and specialized for them to work on. They suggest when we do need a new boiler that we install two smaller ones. This would mean if one broke down the other would be a backup and also they would be easier for anyone to work on. Brewer Heating and Cooling also suggested similar. They would work on our current setup but never did return with a quote on time. The board decided to go with a three year contract with J&H at 2,760 and save for new system. Overbeck noted the WALs fees and suggested we pay in October when second county appropriation arrives. **Bills were filed for audit**
- V. President's Report: None. Jill had emailed that school would open Monday.
- VI. Director's Report: The board skipped to the director's report first before other business until a quorum was achieved when Kirst arrived. Overbeck talked about some upcoming programming like "Who Gets Grandma's Pie Plate" with Katie Gellings from the UW and a week long puzzle/social distance friendly Scooby Doo Boo library run event for families. Overbeck stated that city meeting went well and that the Finance Committee approved the preliminary budget with the \$2,000 increase to the library. Overbeck talked about the overflowed bathroom in the men's room, noting that no lasting damage was done. Overbeck gave a price for an item on the library's wish list, a set of 6 wheeled meeting room tables similar to what Green Lake library has. They would cost \$4,078.80. One of Overbeck's long term goals is to make the meeting room more user friendly. Nitz suggested the library create a wish tree filled with stars for patrons to take for the Christmas season. Each star would list an item the library is needing/wanting. Some large and some small items should be placed on the tree and set up right after Halloween. Overbeck also gave an update on the Cow. She contacted the wife (Jan) Richard McCormick to ask if we could auction off the cow. She said we could do whatever we want. Overbeck found an online article that listed that the cow's were set at an minimum bid of \$2,500 when originally auctioned off. Overbeck also brought up the Aster in front of the library and the board ok'd her removing it due to threat of stinging insects like bees and wasps. Overbeck is also working on a plaque to include names of recent donors who have gifted \$500 or more.
- VII. Old Business:

A: Library & COVID-19:

1. Review of current guidelines:

- a. Recent closure/curbside: Overbeck asked if it was ok how she tried to contact everyone about the closure and then the decision to go to curbside. She also explained her rationale for going to curbside noting a need to support the school and ease staff concerns and firm up current regulations like mask wearing etc. The board liked that Overbeck contacted them through the email about curbside and by phone for the closure.
- b. Public Guidelines for Library Use during COVID-19: The board looked over current guidelines and suggestions by Overbeck to add a 15 minute or less rule for members of the public who want to use the library but come in without a mask due to health reasons. Another rule was added requiring accompanying adult to supervise small children's browsing of library items. The board was ok with these additions at this time.
- c. Storytime: In light of the increase in cases, Storytime will remain virtual for now.

B: Preliminary Budget: Overbeck will hand out the updated budget at next board meeting reflecting current city and county numbers.

VIII. New Business:

A: Electric in Preschool – Joe from city hall is going to work on the issues in the preschool.

B: Library Position I & II Job Description & Wage Scales – discussion tabled for next meeting.

C: Library Assistant Opening – the board discussed hiring Shari Knaub for the Library Assistant I position. **Motion by Kazda/Nitz to rehire Shari Knaub at her former wage of \$10.75 an hour. Motion approved.**

IX. Adjournment and next meeting –meeting adjourned at 5:15. Next meeting Thurs. Oct. 15th, 4:15.

Respectfully Submitted, Nicole Overbeck, Library Director

October 6, 2020

TO: CLERK-TREASURER

FROM: FINANCE, PERSONNEL & SAFETY COMMITTEE

Please be advised we have reviewed the following vouchers, found them to be in order, and recommend to the Common Council that authorization for payment be approved:

| | | |
|---------------------------|----|-----------|
| CITY CHECKS: 36171- 36234 | \$ | 96,381.13 |
|---------------------------|----|-----------|

| | | |
|-----------------|----|-----------|
| DD #3839 - 3884 | \$ | 30,809.06 |
|-----------------|----|-----------|

| | | |
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| EFT #1037 - 1048 | \$ | 49,600.77 |
|------------------|----|-----------|

| | | |
|-------|----|------------|
| TOTAL | \$ | 176,790.96 |
|-------|----|------------|


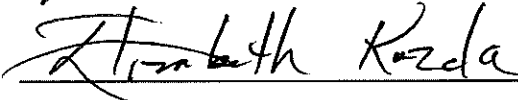
| | | |
|--------------------------------|----|-----------|
| UTILITY CHECKS: #12629 - 12643 | \$ | 27,445.61 |
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| TOTAL | \$ | 27,445.61 |
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With the exception of:

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Signed:

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City of Markesan Voucher List

September 1 through October 6, 2020

| Num | Date | Name | Memo | Original Amount |
|--------------------|------------|-----------------------------------|----------------------|-----------------|
| EFT-1037 | 09/01/2020 | EMPOWER RETIREMENT (WDC) | 8/28/20 PR | -370.00 |
| EFT-1038 | 09/01/2020 | INTERNAL REVENUE SERVICE | 8/28/20 PR | -4,902.98 |
| EFT-1039 | 09/01/2020 | WISCONSIN DEPT. OF REVENUE | 8/28/20 PR | -1,043.32 |
| EFT-1040 | 09/01/2020 | WRS (Wisconsin Retirement System) | Aug 2020 Retirement | -6,236.75 |
| EFT-1041 | 09/15/2020 | EMPOWER RETIREMENT (WDC) | 9/11/20 PR | -370.00 |
| EFT-1042 | 09/15/2020 | INTERNAL REVENUE SERVICE | 9/11/20 PR | -5,031.70 |
| EFT-1043 | 09/15/2020 | WISCONSIN DEPT. OF REVENUE | 9/11/20 PR | -1,038.71 |
| EFT-1044 | 09/22/2020 | STATE OF WI HEALTH INS | OCT 2020 HEALTH INS | -17,781.64 |
| EFT-1045 | 09/29/2020 | EMPOWER RETIREMENT (WDC) | 9/25/20 PR | -370.00 |
| EFT-1046 | 09/29/2020 | WISCONSIN DEPT. OF REVENUE | 9/25/20 PR | -1,060.57 |
| EFT-1047 | 09/29/2020 | INTERNAL REVENUE SERVICE | 9/25/20 PR | -5,162.22 |
| EFT-1048 | 09/29/2020 | WRS (Wisconsin Retirement System) | Sept 2020 Retirement | -6,232.88 |
| TOTAL EFT PAYMENTS | | | | -49,600.77 |
| DD3839 | 09/11/2020 | Dykstra, Dennis P | Direct Deposit | -174.54 |
| DD3840 | 09/11/2020 | Fletcher-Dykstra, Donna L | Direct Deposit | -140.38 |
| DD3841 | 09/11/2020 | Phippen, Henry | Direct Deposit | -175.46 |
| DD3843 | 09/11/2020 | Amend, Elizabeth A | Direct Deposit | -1,031.97 |
| DD3844 | 09/11/2020 | Behlke, Ryan R | Direct Deposit | -1,164.81 |
| DD3845 | 09/11/2020 | Chisnell, Gerald | Direct Deposit | -138.53 |
| DD3846 | 09/11/2020 | Doro, Anthony | Direct Deposit | -1,473.36 |
| DD3847 | 09/11/2020 | French, Jessica M | Direct Deposit | -310.85 |
| DD3848 | 09/11/2020 | Glover, Valerie | Direct Deposit | -162.49 |
| DD3849 | 09/11/2020 | Heberer, Jeffrey | Direct Deposit | -1,326.23 |
| DD3850 | 09/11/2020 | Heiling, Rachel | Direct Deposit | -427.23 |
| DD3851 | 09/11/2020 | Huhndorf, John E | Direct Deposit | -171.77 |
| DD3852 | 09/11/2020 | Krentz, Dorothea M | Direct Deposit | -1,043.33 |
| DD3853 | 09/11/2020 | Krombos, Kallie M | Direct Deposit | -82.30 |
| DD3854 | 09/11/2020 | McLean, Cody | Direct Deposit | -1,279.92 |
| DD3855 | 09/11/2020 | Meyer, Vanessa K | Direct Deposit | -87.13 |
| DD3856 | 09/11/2020 | Overbeck, Nicole M | Direct Deposit | -933.14 |
| DD3857 | 09/11/2020 | Pflum, William | Direct Deposit | -1,618.77 |
| DD3858 | 09/11/2020 | Shin, Nara | Direct Deposit | -50.09 |
| DD3859 | 09/11/2020 | Stellmacher, Nancy | Direct Deposit | 0.00 |
| DD3860 | 09/11/2020 | Stoll, Brittany M | Direct Deposit | -53.70 |
| DD3861 | 09/11/2020 | Strelow, Joseph W | Direct Deposit | -1,469.90 |
| DD3862 | 09/11/2020 | Watry, Philip | Direct Deposit | -1,251.08 |
| DD3863 | 09/11/2020 | Zelenko, Valentina | Direct Deposit | -319.07 |
| DD3864 | 09/25/2020 | Bieszki, Stephen | Direct Deposit | -1,311.37 |
| DD3865 | 09/25/2020 | Amend, Elizabeth A | Direct Deposit | -1,055.12 |
| DD3866 | 09/25/2020 | Behlke, Ryan R | Direct Deposit | -1,133.25 |
| DD3867 | 09/25/2020 | Chisnell, Gerald | Direct Deposit | -138.52 |
| DD3868 | 09/25/2020 | Doro, Anthony | Direct Deposit | -1,473.35 |
| DD3869 | 09/25/2020 | French, Jessica M | Direct Deposit | -244.90 |

City of Markesan Voucher List

September 1 through October 6, 2020

| | | | | |
|----------------------|------------|--------------------------------|-------------------------------------|------------|
| DD3870 | 09/25/2020 | Glover, Valerie | Direct Deposit | -86.03 |
| DD3871 | 09/25/2020 | Heberer, Jeffrey | Direct Deposit | -1,375.78 |
| DD3872 | 09/25/2020 | Heiling, Rachel | Direct Deposit | -475.66 |
| DD3873 | 09/25/2020 | Huhndorf, John E | Direct Deposit | -438.04 |
| DD3874 | 09/25/2020 | Krentz, Dorothea M | Direct Deposit | -1,043.32 |
| DD3875 | 09/25/2020 | Krombos, Kallie M | Direct Deposit | -60.84 |
| DD3876 | 09/25/2020 | McLean, Cody | Direct Deposit | -1,290.01 |
| DD3877 | 09/25/2020 | Meyer, Vanessa K | Direct Deposit | -186.04 |
| DD3878 | 09/25/2020 | Overbeck, Nicole M | Direct Deposit | -926.33 |
| DD3879 | 09/25/2020 | Pflum, William | Direct Deposit | -1,618.77 |
| DD3880 | 09/25/2020 | Shin, Nara | Direct Deposit | -57.26 |
| DD3881 | 09/25/2020 | Stellmacher, Nancy | Direct Deposit | -188.91 |
| DD3882 | 09/25/2020 | Stoll, Brittany M | Direct Deposit | -62.64 |
| DD3883 | 09/25/2020 | Strelow, Joseph W | Direct Deposit | -1,469.89 |
| DD3884 | 09/25/2020 | Watry, Philip | Direct Deposit | -1,286.98 |
| TOTAL DIRECT DEPOSIT | | | | -30,809.06 |
| | | | | |
| 36171 | 09/01/2020 | MARKESAN, CITY OF | AUGUSTFEST | -750.00 |
| 36172 | 09/09/2020 | GRAHN, KATHY | Police Face Masks COVID | -65.00 |
| 36173 | 09/14/2020 | ACTION APPRAISERS & CONSULTANT | 2020 3rd Quarter Maintenance | -1,425.00 |
| 36174 | 09/14/2020 | ARAMARK | 8/20/20 Rug Cleaning | -56.75 |
| 36175 | 09/14/2020 | BALLWEG IMPLEMENT | Payloader filter element | -162.04 |
| 36176 | 09/14/2020 | BERGEMANN'S AUTOCARE | Install tube in tire | -37.50 |
| 36177 | 09/14/2020 | BERLIN JOURNAL NEWSPAPERS | Council / Aug 17 & 25 Hearing | -573.00 |
| 36178 | 09/14/2020 | CENTURYLINK | Aug - Sept 2020 | -404.77 |
| 36179 | 09/14/2020 | CENTURYLINK BUSINESS SERVICES | July - Aug 2020 Phone / Internet | -442.28 |
| 36180 | 09/14/2020 | COMPLETE OFFICE OF WISCONSIN | Office Supplies | -749.07 |
| 36181 | 09/14/2020 | MARKESAN AUTO, HOME & FARM | COVID / Misc. Parts & Supplies | -572.76 |
| 36182 | 09/14/2020 | SECURIAN FINANCIAL GROUP, INC. | Oct 2020 Life Ins Premium | -143.86 |
| 36183 | 09/14/2020 | SHELL FLEET | Aug 2020 Fuel | -262.90 |
| 36184 | 09/14/2020 | SONDALLE LAW OFFICE | Aug 2020 Legal Services | -400.00 |
| 36185 | 09/14/2020 | THE UNIFORM SHOPPE | McLean / Uniform | -400.55 |
| 36186 | 09/14/2020 | THEDA CARE LABORATORIES | Blood Draw | -42.50 |
| 36187 | 09/14/2020 | US POSTMASTER | PO Box Service Fee | -76.00 |
| 36188 | 09/14/2020 | WINDYWARES-JBL AWARDS LLC | Plaque for Steve Bieszki | -25.00 |
| 36189 | 09/15/2020 | US POSTMASTER | Stamps | -250.00 |
| 36190 | 09/21/2020 | ADVANCED DISPOSAL | September 2020 Trash & Recycling | -7,184.42 |
| 36191 | 09/21/2020 | AIRGAS USA, LLC | Cylinder Rental | -32.12 |
| 36192 | 09/21/2020 | ALLIANT ENERGY/WP&L | Aug - Sept 2020 Electric Bills | -2,885.08 |
| 36193 | 09/21/2020 | BALLWEG IMPLEMENT | Blade for Mower | -57.08 |
| 36194 | 09/21/2020 | BEHLKE, RYAN | Sept 2020 Cell Phone Reimb | -15.00 |
| 36195 | 09/21/2020 | BERLIN JOURNAL NEWSPAPERS | 9/11 Remembrance Ad | -66.00 |
| 36196 | 09/21/2020 | COMPLETE OFFICE OF WISCONSIN | COVID / Dymo Labels | -58.76 |
| 36197 | 09/21/2020 | EMC INSURANCE | Property & Liability / Workers Comp | -3,682.92 |
| 36198 | 09/21/2020 | ERGO BANK OF MARKESAN | WRS Loan - Payment #29 | -320.64 |
| 36199 | 09/21/2020 | GENERAL ENGINEERING CO., INC. | Building Inspection | -623.80 |
| 36200 | 09/21/2020 | GRAND RIVER FIRE DISTRICT | August 2020 Incident Charges | -111.89 |

City of Markesan Voucher List

September 1 through October 6, 2020

| | | | | |
|-------|------------|---|---|--------------------|
| 36201 | 09/21/2020 | KRENTZ, DOROTHEA | September 2020 Cell Phone Reimb | -15.00 |
| 36202 | 09/21/2020 | LANDMARK SERVICES COOPERATIVE | Aug 2020 Fuel | -558.30 |
| 36203 | 09/21/2020 | MCLEAN CODY | Sept 2020 Cell Phone / COVID Reimb | -85.90 |
| 36204 | 09/21/2020 | NESS ELECTRIC, INC | Maintenance Work | -287.49 |
| 36205 | 09/21/2020 | PFLUM, WILLIAM A. | Sept 2020 Cell Phone / Rental Refund | -65.00 |
| 36206 | 09/21/2020 | RENNERT'S FIRE EQUIPMENT | Police Repair | -370.77 |
| 36207 | 09/21/2020 | TED'S PIGGLY WIGGLY | Election Food / Augustfest | -74.79 |
| 36208 | 09/21/2020 | WATRY PHILIP | Sept 2020 Cell Phone Reimb | -15.00 |
| 36209 | 09/21/2020 | WE ENERGIES | Aug - Sept 2020 Gas Bills | -97.46 |
| 36210 | 09/24/2020 | MARKESAN WATER & SEWER | 152 W JOHN ST UTILITY BILL PD 1725.07 | -159.60 |
| 36211 | 09/28/2020 | US POSTMASTER | 6 Rolis of stamps | -330.00 |
| 36212 | 09/29/2020 | PRE-EMPLOYMENT FUND | September 2020 Pre Employment / Behlke | -76.92 |
| 36213 | 09/29/2020 | VERIZON WIRELESS | Aug - Sept 2020 Cell Phone | -114.49 |
| 36214 | 09/29/2020 | WELLS FARGO REMITTANCE CENTER | Google / Amazon / WRWA | -2,850.27 |
| 36215 | 09/29/2020 | MARKESAN, CITY OF-PETTY CASH | Postage | -25.78 |
| 36216 | 09/25/2020 | MARKESAN WATER & SEWER | 5100-04 FINAL PYMNT CLEAN WATER PHOSPHI | -63,298.50 |
| 36217 | 10/06/2020 | ARAMARK | Sept 2020 Rug Cleaning | -100.00 |
| 36218 | 10/06/2020 | ATIS ELEVATOR INSPECTIONS | Annual Elevator Inspection | -71.50 |
| 36219 | 10/06/2020 | BERLIN JOURNAL NEWSPAPERS | Council | -321.62 |
| 36220 | 10/06/2020 | COMPLETE OFFICE OF WISCONSIN | Paper / Sheet Protector | -53.72 |
| 36221 | 10/06/2020 | HOMAN AUTO SALES, INC. | Charger / Mount & Balance new tires | -590.95 |
| 36222 | 10/06/2020 | HUHNDOF, JOHN | Tractor Supply / Lock pin | -8.40 |
| 36223 | 10/06/2020 | JAHNKE'S LANDSCAPING | 2020 Kiwanis Grass Cutting | -1,000.00 |
| 36224 | 10/06/2020 | JOHNSON BLOCK AND COMPANY | Advise on 2021 Budget Items | -150.00 |
| 36225 | 10/06/2020 | LITTLE GREEN LAKE PROT & REHAB DISTRICT | Jul - Sept 2020 W/S Bill | -249.54 |
| 36226 | 10/06/2020 | MARKESAN AUTO, HOME & FARM | Misc. Parts / Supplies | -167.05 |
| 36227 | 10/06/2020 | MARKESAN WATER & SEWER | July - Sept 2020 W/S Bills | -436.60 |
| 36228 | 10/06/2020 | N & S TOWING, INC. | Towing / Ford Explorer | -125.00 |
| 36229 | 10/06/2020 | NESS ELECTRIC, INC | Lights at Shop / Dusk to Dawn at S&S | -961.05 |
| 36230 | 10/06/2020 | RENNERT'S FIRE EQUIPMENT | Chains / Tire Repair | -1,432.56 |
| 36231 | 10/06/2020 | SECURIAN FINANCIAL GROUP, INC. | Nov 2020 Life Ins Premium | -143.86 |
| 36232 | 10/06/2020 | SONDALLE LAW OFFICE | Sept 2020 Legal Services | -162.50 |
| 36233 | 10/06/2020 | TED'S PIGGLY WIGGLY | Council / Steve Bieszki | -30.82 |
| 36234 | 10/06/2020 | THEDACARE AT WORK | Doro - Random Drug Test | -74.00 |
| | | | TOTAL CHECK PAYMENTS | -96,381.13 |
| | | | TOTAL PAYMENTS | -176,790.96 |

Markesan Utilities Voucher List

September 1 through October 6, 2020

| Num | Date | Name | Memo | Original Amount |
|-------|------------|--------------------------------|------------------------------------|-----------------|
| 12629 | 09/14/2020 | CENTURYLINK | Aug - Sept 2020 Phone & Internet | -174.14 |
| 12630 | 09/14/2020 | MID-AMERICAN RESEARCH CHEMICAL | COVID-19 / Sanitizer | -151.03 |
| 12631 | 09/14/2020 | NESS ELECTRIC, INC | Light in Drive Room | -138.57 |
| 12632 | 09/14/2020 | U.S. CELLULAR | Aug - Sept 2020 Cell Phone | -48.24 |
| 12633 | 09/14/2020 | WISCONSIN RURAL WATER ASSOC. | Membership Renewal | -390.00 |
| 12634 | 09/21/2020 | ALLIANT ENERGY/WP&L | Aug - Sept 2020 Electric Bill | -2,678.38 |
| 12635 | 09/21/2020 | HEBERER, JEFFREY | Sept 2020 Cell Phone Reimb | -15.00 |
| 12636 | 09/21/2020 | LANDMARK SERVICES COOPERATIVE | Aug 2020 Fuel | -50.73 |
| 12637 | 09/21/2020 | WE ENERGIES | Aug - Sept 2020 Gas Bills | -27.09 |
| 12638 | 09/29/2020 | MARKESAN, CITY OF | Sept 2020 PR Reimb / Expense Reimb | -21,937.29 |
| 12639 | 09/29/2020 | MARKESAN-PETTY CASH | Postage | -18.40 |
| 12640 | 10/06/2020 | MARKESAN WATER & SEWER | July - Sept 2020 W/S Bill | -419.24 |
| 12641 | 10/06/2020 | NORTH CENTRAL LABS, INC. | Supplies | -988.59 |
| 12642 | 10/06/2020 | PUBLIC SERVICE COMMISSION | 2020-21 Advance Assessment | -360.67 |
| 12643 | 10/06/2020 | U.S. CELLULAR | Sept - Oct 2020 Cell Phone | -48.24 |
| | | | TOTAL CHECK PAYMENTS | -27,445.61 |
| | | | TOTAL PAYMENTS | -27,445.61 |

2021 HEALTH INSURANCE COMPARISON-

WITH NO CHANGES

STATE PROGRAM P02 WITHOUT DENTAL (NO DEDUCTIBLE)

| MONTHLY Employer / Employee Contributions | 2020 Dean | | 2021 Dean | | 2021 Dean | | 2020 WEA Trust | | 2021 WEA Trust | | 2021 WEA Trust | |
|--|--------------------|---------------|--------------------|---------------|--------------------|---------------|--------------------|-------------------|--------------------|-------------------|--------------------|-------------------|
| | Employer | Employee | Employer | Employee | Employer | Employee | Employer | Employee | Employer | Employee | Employer | Employee |
| | 88.00% | 12.00% | 88.00% | 12.00% | 88.00% | 12.00% | 88.00% | 12.00% | 88.00% | 12.00% | 88.00% | 12.00% |
| Amend | 1748.08 | 0.00 | 1920.26 | 0.00 | 1909.82 | 0.00 | 1909.82 | 335.92 | 1972.12 | 302.40 | 1972.12 | 302.40 |
| Strelow | 1748.08 | 0.00 | 1920.26 | 0.00 | 1909.82 | 0.00 | 1909.82 | 335.92 | 1972.12 | 302.40 | 1972.12 | 302.40 |
| Krentz | 712.64 | 0.00 | 782.90 | 0.00 | 802.29 | 0.00 | 802.29 | 109.41 | 801.86 | 122.74 | 801.86 | 122.74 |
| Behlke | 712.64 | 0.00 | 782.90 | 0.00 | 802.29 | 0.00 | 802.29 | 109.41 | 801.86 | 122.74 | 801.86 | 122.74 |
| McLean | 1748.08 | 0.00 | 1920.26 | 0.00 | 1909.82 | 0.00 | 1909.82 | 335.92 | 1972.12 | 302.40 | 1972.12 | 302.40 |
| Pflum | 1748.08 | 0.00 | 1920.26 | 0.00 | 1909.82 | 0.00 | 1909.82 | 335.92 | 1972.12 | 302.40 | 1972.12 | 302.40 |
| Heiling | 874.04 | 0.00 | 960.13 | 0.00 | 954.91 | 0.00 | 954.91 | 335.92 | 986.06 | 302.40 | 986.06 | 302.40 |
| Watry | 1748.08 | 0.00 | 1920.26 | 0.00 | 1909.82 | 0.00 | 1909.82 | 335.92 | 1972.12 | 302.40 | 1972.12 | 302.40 |
| Total | \$11,039.72 | \$0.00 | \$12,127.23 | \$0.00 | \$12,108.59 | \$0.00 | \$12,108.59 | \$2,234.34 | \$12,450.38 | \$2,059.88 | \$12,450.38 | \$2,059.88 |

**TOTAL PREMIUMS FOR 2020 HEALTH INSURANCE EMPLOYER COST WILL BE \$148,665.84

*TOTAL PREMIUMS FOR 2021 HEALTH INSURANCE EMPLOYER COST WILL BE \$147,082.56

2021 HEALTH INSURANCE COMPARISON

| STATE PROGRAM P04 WITHOUT DENTAL (WITH DEDUCTIBLE*) | | | | | | |
|---|-------------|--|-----------|--|----------------|------------|
| MONTHLY Employer / Employee Contributions | 2021 Dean | | 2021 Dean | | 2021 WEA Trust | |
| | Employer | | Employee | | Employer | Employee |
| | 88.00% | | 12.00% | | 88.00% | 12.00% |
| | 1791.06 | | 0.00 | | 1835.87 | 281.15 |
| | 1791.06 | | 0.00 | | 1835.87 | 281.15 |
| | 731.22 | | 0.00 | | 747.37 | 114.23 |
| | 731.22 | | 0.00 | | 747.37 | 114.23 |
| | 1791.06 | | 0.00 | | 1835.87 | 281.15 |
| | 1791.06 | | 0.00 | | 1835.87 | 281.15 |
| | 895.53 | | 0.00 | | 917.94 | 281.15 |
| Watry | 1791.06 | | 0.00 | | 1835.87 | 281.15 |
| Total | \$11,313.27 | | \$0.00 | | \$11,592.03 | \$1,915.36 |

*DEDUCTIBLE IS \$500 INDIVIDUAL AND \$1000 FAMILY



Existing Employer Option Resolution Wisconsin Public Employers' Group Health Insurance Program

Wisconsin Department
of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wi.gov

RESOLVED, by the _____ of the _____
(Governing Body) (Employer Legal Name)

that pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to offer the Wisconsin Public Employers (WPE) Group Health Insurance program to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the *Local Employer Health Insurance Standards, Guidelines and Administration Manual* (ET-1144).

All participants in the WPE Group Health Insurance program will need to be enrolled in a program option. An employer may elect participation in program options listed below, **with each program option to be offered to different employee classifications (pursuant to collective bargaining). Individual employees cannot choose between program options.**

We choose to participate in the: (check applicable options)

- ☐ Traditional HMO-Standard PPO W/Dental, P02
- ☐ Deductible HMO-Standard PPO W/ Dental, P04
- ☐ Coinsurance HMO-Standard PPO W/ Dental, P06
- ☐ High Deductible Health Plan HMO-Standard HDHP PPO W/ Dental, P07
- ☐ Traditional HMO-Standard PPO W/O Dental, P12
- ☐ Deductible HMO-Standard PPO W/O Dental, P14
- ☐ Coinsurance HMO-Standard PPO W/O Dental, P16
- ☐ High Deductible Health Plan HMO-Standard HDHP PPO, P17

The resolution must be received by the Department of Employee Trust Funds no later than October 1 for coverage to be effective the following January 1. The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

Certification

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the ____ day of _____, year ____ and that said resolution has not been repealed or amended, and is now in full force and effect.

Dated this ____ day of _____, year ____.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

Federal tax identification number (FEIN/TIN)

Authorized employer representative signature

69-036-

ETF employer identification number

Authorized employer representative printed name

Number of eligible employees

Authorized representative title

Employer county

Employer benefit contact email address

Mailing address

For ETF use only
EFFECTIVE DATE OF COVERAGE ENTERED BY ETF:



Resolution for Inclusion Under the Wisconsin Public Employers' Group Health Insurance Program

Wisconsin Department
of Employee Trust Funds
PO Box 7931
Madison WI 53707-7931
1-877-533-5020 (toll free)
Fax 608-267-4549
etf.wi.gov

RESOLVED, by the _____ of the _____
(Governing Body) (Employer Legal Name)

that pursuant to the provisions of Wis. Stat. § 40.51 (7) hereby determines to offer the Wisconsin Public Employers (WPE) Group Health Insurance Program to eligible personnel through the program of the State of Wisconsin Group Insurance Board (Board), and agrees to abide by the terms of the program as set forth in the *Local Employer Health Insurance Standards, Guidelines and Administration Manual* (ET-1144).

All participants in the WPE Group Health Insurance Program will need to be enrolled in a program option. An employer may elect participation in program options listed below, **with each program option to be offered to different employee classifications (pursuant to collective bargaining). Individual employees cannot choose between program options.**

We choose to participate in the (check applicable options):

- ☐ Traditional HMO-Standard PPO W/ Dental, P02
- ☐ Deductible HMO-Standard PPO W/ Dental, P04
- ☐ Coinsurance HMO-Standard PPO W/ Dental, P06
- ☐ High Deductible Health Plan HMO-Standard HDHP PPO W/ Dental, P07
- ☐ Traditional HMO-Standard PPO W/O Dental, P12
- ☐ Deductible HMO-Standard PPO W/O Dental, P14
- ☐ Coinsurance HMO-Standard PPO W/O Dental, P16
- ☐ High Deductible Health Plan HMO-Standard HDHP PPO W/O Dental, P17

The large group (50 or more employees) underwriting and enrollment process takes 120 days. (Small groups of 49 or less employees do not go through underwriting and take 60 days.) All groups are eligible to enroll effective January 1, April 1, July 1, or October 1.

RESOLUTION EFFECTIVE DATE: (select one date): _____

The proper officers are herewith authorized and directed to take all actions and make salary deductions for premiums and submit payments required by the Board to provide such Group Health Insurance.

CERTIFICATION

I hereby certify that the foregoing resolution is a true, correct and complete copy of the resolution duly and regularly passed by the above governing body on the ____ day of _____, year _____ and that said resolution has not been repealed or amended, and is now in full force and effect.

☐ I further certify that we offered insurance to our employees immediately prior to joining this program.

Dated this ____ day of _____, year _____.

I understand that Wis. Stat. § 943.395 provides criminal penalties for knowingly making false or fraudulent statements, and hereby certify that, to the best of my knowledge and belief, the above information is true and correct.

| | |
|---|--|
| _____ Federal tax identification number (FEIN/TIN) | _____ Authorized employer representative signature |
| 69-036-_____ ETF employer identification number | _____ Authorized employer representative printed name |
| _____ Number of eligible employees | _____ Authorized representative title |
| _____ Employer county | _____ Mailing address |
| _____ Employer benefit contact email address | |

For ETF use only - EFFECTIVE DATE
OF COVERAGE ENTERED BY ETF:

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2020
City of Markesan

Print Date: 10/1/2020

| | 2019 ACTUALS | 2020 JAN - JUNE | 2020 BUDGET | 2021 BUDGET | 2020-2021 Budget Inc(+)/Dec(-) | COMMENTS |
|---|-----------------|--------------------|----------------|----------------|-----------------------------------|--|
| Revenue | | | | | | |
| Taxes | | | | | | |
| City Taxes | 673,942.25 | 612,421.00 | 612,421.00 | 612,421.00 | 0.00 | |
| TIF Increment | 95,262.42 | 0.00 | 90,000.00 | 95,000.00 | 5,000.00 | Brent |
| Total Taxes: | 769,204.67 | 612,421.00 | 702,421.00 | 707,421.00 | 5,000.00 | |
| Fees and Other Payments | | | | | | |
| Mobile Home Fees | 3,052.15 | 261.61 | 2,800.00 | 65.00 | (2,735.00) | mobile home fees based off of assessment ratio and tax rate, plus this could include lot fees as well (MOBILE HOME FEES) |
| Payment in Lieu of Taxes: MRH | 14,453.38 | 13,011.69 | 14,500.00 | 13,000.00 | (1,500.00) | |
| Payment in Lieu of Taxes: Water Prop. Tax | | | 69,000.00 | 68,000.00 | (1,000.00) | Per Brent estimate |
| Interest on Taxes | 1,263.94 | 771.07 | 1,000.00 | 1,000.00 | 0.00 | Varies depending on collection of delinquent Personal Property taxes. |
| Total Fees and Other Payments: | 18,769.47 | 14,044.37 | 87,300.00 | 82,065.00 | (5,235.00) | |
| Special Assessments | | | | | | |
| Curb/Gutter Assessments | | | | 0.00 | | |
| Sidewalk Assessments | | | | 0.00 | | |
| Total Special Assessments: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Intergovernmental Revenues | | | | | | |
| Shared Revenue | 415,175.06 | 0.00 | 444,543.48 | 421,130.00 | (23,413.48) | No expenditure restraint in 2021 |
| Fire Insurance 2% Dues | 3,330.82 | 0.00 | 3,300.00 | 3,300.00 | 0.00 | In & Out. |
| Exempt Computer Aid | 3,515.80 | 0.00 | 3,515.80 | 3,888.16 | 372.36 | Estimate from State |
| Police Training Grants | 640.00 | | | | 0.00 | |
| Police Grants | | | | | 0.00 | |
| Transportation Aids | 70,928.75 | 40,784.02 | 81,568.06 | 93,803.27 | 12,235.21 | State estimate received |
| MSLIP Grants | | | | 17,000.00 | 17,000.00 | |

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2020
City of Markesan

Print Date: 10/1/2020

| | 2019 ACTUALS | 2020 JAN - JUNE | 2020 BUDGET | 2021 BUDGET | 2020-2021 Budget Inc(+)/Dec(-) | COMMENTS |
|--|-------------------|--------------------|-------------------|-------------------|-----------------------------------|-----------------------------|
| DNR Recycling Grant | 5,872.22 | 5,871.55 | 6,000.00 | 6,000.00 | 0.00 | |
| EMS (Ambulance) Reimbursement | 6,043.68 | 0.00 | 5,000.00 | 5,000.00 | 0.00 | In and Out from Shared Rev. |
| Total Intergovernmental Revenues: | 505,506.33 | 46,655.57 | 543,927.34 | 550,121.43 | 6,194.09 | |

Licenses & Permits

| | | | | | | |
|--------------------------------------|------------------|-----------------|-----------------|------------------|-----------------|---------------------|
| Alcohol Licenses | 3,130.00 | 3,015.49 | 2,300.00 | 3,000.00 | 700.00 | added 2 |
| Operator's Licenses | 1,195.00 | 1,405.00 | 1,200.00 | 1,500.00 | 300.00 | |
| Soda Water Licenses | 90.00 | 90.00 | 100.00 | 90.00 | (10.00) | |
| Cigarette Licenses | 300.00 | 300.00 | 300.00 | 300.00 | 0.00 | |
| Other Business Licenses | 292.00 | 0.00 | 150.00 | 150.00 | 0.00 | mobile home license |
| Cable Franchise Fees | 1,200.00 | 600.00 | 1,200.00 | 1,200.00 | 0.00 | |
| Dog Licenses (City Share) | 746.85 | 799.33 | 750.00 | 800.00 | 50.00 | City Share |
| Buildings Permits | 3,923.75 | 2,475.00 | 1,000.00 | 3,800.00 | 2,800.00 | |
| Land Use Permits (Zoning) | 1,000.00 | 0.00 | 250.00 | 250.00 | 0.00 | |
| Total Licenses & Permits: | 11,877.60 | 8,684.82 | 7,250.00 | 11,090.00 | 3,840.00 | |

Fines, Forfeits & Penalties

| | | | | | | |
|---|------------------|-----------------|-----------------|-----------------|---------------|--|
| Ordinance Violations-Court/Other | 13,521.26 | 4,612.52 | 8,250.00 | 9,000.00 | 750.00 | |
| Parking Violations | 420.00 | 380.00 | 500.00 | 600.00 | 100.00 | |
| Total Fines, Forfeits & Penalties: | 13,941.26 | 4,992.52 | 8,750.00 | 9,600.00 | 850.00 | |

Public Charges for Services

| | | | | | | |
|---|------------------|-----------------|-----------------|-----------------|-----------------|--|
| Clerk-Treasurer's Fees | 1,523.17 | 815.84 | 1,500.00 | 1,500.00 | 0.00 | |
| Publication Fees | 394.80 | 232.00 | 400.00 | 250.00 | (150.00) | |
| Police Dept Fees | 305.00 | 250.00 | 200.00 | 200.00 | 0.00 | |
| Snow Removal Fees | 2,903.17 | 110.00 | 200.00 | 200.00 | 0.00 | |
| Recycle-Ecycle Disposal Fees | 2,999.84 | 1,931.10 | 2,000.00 | 2,000.00 | 0.00 | |
| Weed Control Charges | 2,325.64 | 1,027.82 | 1,000.00 | 1,000.00 | 0.00 | |
| Cemetery Lot Sales | 145.00 | 1,140.00 | 500.00 | 500.00 | 0.00 | |
| Park Shelter Use | 1,715.00 | 290.00 | 1,300.00 | 1,000.00 | (300.00) | |
| Community Center Use | 495.00 | 175.00 | 600.00 | 400.00 | (200.00) | |
| Total Public Charges for Services: | 12,806.62 | 5,971.76 | 7,700.00 | 7,050.00 | (650.00) | |

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2020
City of Markesan

| | 2019 ACTUALS | 2020 JAN - JUNE | 2020 BUDGET | 2021 BUDGET | 2020-2021 Budget Inc(+)/Dec(-) | COMMENTS |
|---|---------------------|--------------------|---------------------|---------------------|-----------------------------------|--|
| Intergov't Charges for Services | | | | | | |
| School Liason | 56,852.14 | 23,724.16 | 56,192.00 | 56,192.00 | 0.00 | |
| Recycling Center - Towns Reimb | 8,905.26 | 0.00 | 9,000.00 | 9,000.00 | 0.00 | |
| Crossing Guard Reimbursement | 6,210.33 | 0.00 | 6,300.00 | 6,300.00 | 0.00 | Budgeted, but not reflected as revenue in previous years |
| Total Intergov't Charges for Services: | 71,967.73 | 23,724.16 | 71,492.00 | 71,492.00 | 0.00 | |
| Miscellaneous Revenue | | | | | | |
| Interest Earnings | 15,275.57 | 606.16 | 1,000.00 | 1,000.00 | 0.00 | |
| Special Assmnt/Charges Interest | | 6,878.60 | | | 0.00 | |
| Rent - Municipal Building | 3,000.00 | 1,500.00 | 3,000.00 | 3,000.00 | 0.00 | |
| Rent - Land | 2,362.50 | 1,181.25 | 2,362.00 | 2,362.00 | 0.00 | |
| Rent - Cell Tower | 10,717.23 | 5,417.85 | 10,300.00 | 10,300.00 | 0.00 | |
| Sale of City Property | 851.00 | 0.00 | | | 0.00 | |
| Insurance Dividends/Rebates | 2,626.00 | 0.00 | 2,500.00 | 2,500.00 | 0.00 | |
| Donations | 5,903.75 | 1,400.25 | 4,600.00 | 3,400.00 | (1,200.00) | |
| Police Donations | 1,125.00 | 3,826.79 | 0.00 | 1,200.00 | 1,200.00 | |
| Expense Reimbursements - All Types | 7,705.93 | 3,367.37 | 2,500.00 | 2,500.00 | 0.00 | |
| Total Miscellaneous Revenue: | 49,566.98 | 24,178.27 | 26,262.00 | 26,262.00 | 0.00 | |
| Other Financing Sources | | | | | | |
| General Obligation Debt Proceeds | 25,932.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 2018A Bond Income | | 0.00 | | | 0.00 | |
| Bond Income for 2021 Streets | | 0.00 | 75,000.00 | 75,000.00 | 0.00 | money set aside for Streets from 2018 Bond-per auditor |
| Transfer from Fund Balance | | 0.00 | * | | 0.00 | Book entry. No actual cash inflow |
| Total Other Financing Sources: | 25,932.00 | 0.00 | 75,000.00 | 75,000.00 | 0.00 | |
| Total Revenue: | 1,479,572.66 | 740,672.47 | 1,530,102.34 | 1,540,101.43 | 9,999.09 | |

Expenses
General Government

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2020
City of Markesan

Print Date: 10/1/2020

2019 ACTUALS 2020 JAN - JUNE 2020 BUDGET 2021 BUDGET 2020-2021 Budget Inc(+)/Dec(-) COMMENTS

| W&S Reimbursement | | | | | |
|----------------------------------|-------------------|-------------------|-------------------|-------------------|-----------------|
| Library Reimbursement | | | | 0.00 | In & Out |
| Council | 10,500.00 | 952.74 | 11,000.00 | 10,500.00 | (500.00) |
| Mayor | 7,445.00 | 3,000.00 | 7,700.00 | 8,300.00 | 600.00 |
| Committees & Commissions | 360.00 | 0.00 | 500.00 | 400.00 | (100.00) |
| City Attorney-General | 1,700.00 | 1,133.50 | 4,000.00 | 3,000.00 | (1,000.00) |
| City Attorney-Prosecution | 1,151.25 | 73.75 | 3,000.00 | 1,500.00 | (1,500.00) |
| Legal Fees - Special | 35.00 | | | | |
| Municipal Code Updates | 705.00 | 890.00 | 1,500.00 | 1,500.00 | 0.00 |
| Legislative Support | 12,517.34 | 7,774.62 | 15,000.00 | 15,150.00 | 150.00 |
| General Administration | 37,445.39 | 12,185.62 | 27,000.00 | 27,300.00 | 300.00 |
| Elections | 4,838.50 | 4,862.56 | 6,000.00 | 5,000.00 | (1,000.00) |
| Licensing & Permits | 2,010.85 | 1,528.46 | 2,200.00 | 2,250.00 | 50.00 |
| Payroll & General Accounting | 20,267.63 | 7,431.92 | 20,000.00 | 20,200.00 | 200.00 |
| Independent Audit | 10,604.87 | 8,985.77 | 7,300.00 | 8,000.00 | 700.00 |
| Medicare | 6,954.79 | 3,403.11 | 5,957.00 | 6,875.00 | 918.00 |
| Social Security | 23,892.25 | 11,883.68 | 24,000.00 | 24,250.00 | 250.00 |
| Health Insurance | 128,605.97 | 76,113.24 | 140,000.00 | 147,000.00 | 7,000.00 |
| Life Insurance | 635.37 | 300.45 | 650.00 | 700.00 | 50.00 |
| Wisconsin Retirement System | 33,816.44 | 18,051.75 | 37,000.00 | 37,750.00 | 750.00 |
| Property Assessment | 6,025.07 | 3,175.53 | 6,000.00 | 6,000.00 | 0.00 |
| Property Tax Collection | 2,562.68 | 1,581.73 | 2,700.00 | 2,700.00 | 0.00 |
| Property & Liability Insurance | 16,937.77 | 9,869.02 | 19,150.00 | 19,150.00 | 0.00 |
| Workers Comp | 12,599.13 | 6,610.64 | 11,500.00 | 13,500.00 | 2,000.00 |
| Employee Bonds | 850.00 | 0.00 | 850.00 | 850.00 | 0.00 |
| Municipal Building | 41,555.88 | 20,820.40 | 44,100.00 | 43,000.00 | (1,100.00) |
| Total General Government: | 384,016.18 | 200,628.49 | 397,107.00 | 404,875.00 | 7,768.00 |

Public Safety

| | | | | | |
|------------------------------|-------------------|-------------------|-------------------|-------------------|--------------|
| Police Administration | 85,699.69 | 43,035.12 | 77,390.00 | 78,000.00 | 610.00 |
| Police Patrol | 172,483.34 | 75,264.15 | 181,600.00 | 181,080.00 | (520.00) |
| Police Criminal Invest. | 571.50 | 1,260.62 | 1,400.00 | 1,400.00 | 0.00 |
| Police Training | 4,297.70 | 186.45 | 1,500.00 | 1,500.00 | 0.00 |
| Total Law Enforcement | 263,052.23 | 119,746.34 | 261,890.00 | 261,980.00 | 90.00 |
| School Crossing Guards | 11,228.20 | 3,778.79 | 11,000.00 | 11,000.00 | 0.00 |
| Fire Department | 29,909.61 | 23,577.63 | 38,850.00 | 22,963.00 | (15,887.00) |

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2020
City of Markesan

| | 2019 ACTUALS | 2020 JAN - JUNE | 2020 BUDGET | 2021 BUDGET | 2020-2021 Budget Inc(+)/Dec(-) | COMMENTS |
|----------------------|-----------------|--------------------|----------------|----------------|-----------------------------------|-------------------------|
| Fire Hydrant Rental | 113,586.00 | 0.00 | 113,000.00 | 113,000.00 | 0.00 | Brent |
| Ambulance Service | 32,293.68 | 0.00 | 26,000.00 | 29,000.00 | 3,000.00 | Includes shared revenue |
| Building Inspection | 14,672.80 | 4,122.45 | 7,000.00 | 9,000.00 | 2,000.00 | |
| Emergency Government | 5,805.80 | 1,547.44 | 8,000.00 | 10,145.00 | 2,145.00 | See detail spreadsheet |
| Total Public Safety: | 470,548.32 | 152,772.65 | 465,740.00 | 457,088.00 | (8,652.00) | |

Public Works

| | | | | | | |
|------------------------------------|------------|------------|------------|------------|------------|---------------------------------|
| Streets Administration | 7,754.51 | 3,204.56 | 6,750.00 | 7,500.00 | 750.00 | |
| Public Works Shop | 15,493.84 | 5,729.09 | 12,900.00 | 12,000.00 | (900.00) | |
| Public Works Machinery & Equipment | 36,188.14 | 15,079.44 | 36,000.00 | 37,000.00 | 1,000.00 | |
| Roadway Maintenance | 9,251.85 | 1,267.48 | 12,100.00 | 10,000.00 | (2,100.00) | |
| Curb & Gutters | 217.30 | 213.75 | 525.00 | 500.00 | (25.00) | |
| Traffic Sign & Markings | 1,838.66 | 199.77 | 2,010.00 | 1,500.00 | (510.00) | |
| Bridges & Culverts | 0.00 | 0.00 | 500.00 | 0.00 | (500.00) | |
| Snow & Ice Control | 23,934.11 | 8,530.06 | 25,000.00 | 25,000.00 | 0.00 | |
| Street Lighting | 29,404.10 | 14,391.26 | 24,000.00 | 27,000.00 | 3,000.00 | |
| Sidewalks | 1,066.05 | 24.00 | 500.00 | 500.00 | 0.00 | |
| Storm Sewers | 1,718.65 | 0.00 | 1,750.00 | 1,250.00 | (500.00) | |
| Street Cleaning | 1,640.70 | 1,598.45 | 1,800.00 | 1,500.00 | (300.00) | |
| Parking Lots | 76.37 | 48.75 | 525.00 | 500.00 | (25.00) | |
| Sanitation- Trash | 62,417.75 | 38,850.50 | 63,000.00 | 68,000.00 | 5,000.00 | Includes bulky trash/plus wages |
| Landfill Monitoring | 3,813.17 | 1,921.70 | 3,000.00 | 3,000.00 | 0.00 | Per Brent-Auditor |
| Recycling-Curbside | 27,133.38 | 12,739.50 | 26,000.00 | 26,500.00 | 500.00 | |
| Recycling Center | 5,726.50 | 2,276.80 | 5,500.00 | 6,000.00 | 500.00 | Per Brent-Auditor |
| Recycling Center-Mackford | 1,412.98 | 486.37 | 2,100.00 | 2,100.00 | 0.00 | Per Brent-Auditor |
| Recycling Center - Manchester | 1,412.98 | 486.40 | 1,200.00 | 1,200.00 | 0.00 | Per Brent-Auditor |
| Recycling Center - Green Lake | 2,387.98 | 946.40 | 2,100.00 | 2,100.00 | 0.00 | Per Brent-Auditor |
| Weed & Brush Control | 702.93 | 283.00 | 1,500.00 | 1,500.00 | 0.00 | |
| Total Public Works: | 233,591.95 | 108,277.28 | 228,760.00 | 234,650.00 | 5,890.00 | |

Health & Human Services

| | | | | | | |
|--------------------------------|-----------|----------|----------|-----------|----------|------------------------------|
| Senior Transportation | 808.34 | | | | 0.00 | no budget, only when new van |
| Cemetery | 11,394.11 | 3,989.16 | 8,500.00 | 10,250.00 | 1,750.00 | |
| Total Health & Human Services: | 12,202.45 | 3,989.16 | 8,500.00 | 10,250.00 | 1,750.00 | |

Culture, Rec & Educ

| | | | | | | |
|---------|-----------|-----------|-----------|-----------|----------|--|
| Library | 67,622.20 | 33,548.94 | 65,200.00 | 67,200.00 | 2,000.00 | Cut from County, Circulation rate, Health Ins. |
| Parks | 22,902.50 | 7,111.74 | 16,000.00 | 16,800.00 | 800.00 | |

| | 2019 ACTUALS | 2020 JAN - JUNE | 2020 BUDGET | 2021 BUDGET | 2020-2021 Budget Inc(+)/Dec(-) | COMMENTS |
|---------------------------------------|------------------|--------------------|------------------|------------------|-----------------------------------|--|
| Celebrations/City Events | 7,040.83 | 6,642.67 | 5,000.00 | 5,000.00 | 0.00 | |
| Summer Recreation Programs | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | 0.00 | Contribution toward Summer programs thru School District |
| Total Culture, Rec & Educ: | 99,565.53 | 49,303.35 | 88,200.00 | 91,000.00 | 2,800.00 | |

| | | | | | | |
|--|-----------------|-----------------|-----------------|---------------|-----------------|--|
| Conservation & Development | | | | | | |
| Advertising & Promotion | 100.00 | 115.00 | 500.00 | 250.00 | (250.00) | |
| TIF Development | 3,615.45 | 1,841.12 | 300.00 | 0.00 | (300.00) | |
| Zoning Expenses | 612.50 | 0.00 | 250.00 | 250.00 | 0.00 | |
| Mapping | 0.00 | 0.00 | 250.00 | 250.00 | 0.00 | |
| Total Conservation & Development: | 4,327.95 | 1,956.12 | 1,300.00 | 750.00 | (550.00) | |

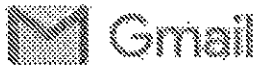
| | | | | | | |
|-------------------------------|------------------|-------------|-------------------|-------------------|-------------------|---|
| Capital Outlay | | | | | | |
| City Hall - Outlay | 383.00 | | 5,000.00 | 5,000.00 | 0.00 | Boiler |
| General Admin - Outlay | 2,347.00 | | 2,500.00 | 5,000.00 | 2,500.00 | new computers/rollover-new office printer |
| Surplus - Outlay | | | | | | |
| Transfer Into Fund Balance | | | 45,397.74 | | | |
| Codification - Outlay | | | | 2,000.00 | 2,000.00 | every other year update/rollover |
| Police Admin - Outlay | | | | 0.00 | 0.00 | |
| Police Patrol - Outlay | 30,932.00 | | | 0.00 | 0.00 | |
| Fire Department - Outlay | 13,161.75 | | 8,500.00 | | (8,500.00) | CONCRETE 2020 |
| Emergency Government - Outlay | | | 5,000.00 | 5,000.00 | 0.00 | |
| PW Equipment - Outlay | 12,574.75 | | 20,000.00 | 20,000.00 | 0.00 | |
| PW Garage & Shed - Outlay | 0.00 | | 1,500.00 | 1,500.00 | 0.00 | Salt shed |
| Streets - Outlay | 25,388.05 | | 95,000.00 | 95,000.00 | 0.00 | Streets Project and BOND MONEY FROM 2018 \$75,000-Per Auditor |
| Streets Project 2017 Outlay | 1,536.25 | | | 0.00 | | |
| Parking Lots - Outlay | | | 1,500.00 | 1,500.00 | 0.00 | |
| Ped. Main St Bridge - Outlay | | | 0.00 | 0.00 | 0.00 | |
| Recycling Center - Outlay | | | 1,500.00 | 1,500.00 | 0.00 | |
| Cemetery - Outlay | | | 2,000.00 | 2,000.00 | 0.00 | New Road/Repair areas |
| Library - Outlay | 800.00 | | 800.00 | 800.00 | 0.00 | Saving for furnace |
| Parks - Outlay | | | 3,000.00 | 3,000.00 | 0.00 | Hein Park building roof |
| Total Capital Outlay: | 87,122.80 | 0.00 | 191,697.74 | 142,300.00 | (4,000.00) | |

Debt Service

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2020
City of Markesan

Print Date: 10/1/2020

| | 2019 ACTUALS | 2020 JAN - JUNE | 2020 BUDGET | 2021 BUDGET | 2020-2021 Budget Inc(+)/Dec(-) | COMMENTS |
|-----------------------------|-----------------|--------------------|----------------|----------------|-----------------------------------|------------------------|
| 2018A BOND ISSUE PRINCIPLE | 0.00 | 100,000.00 | 100,000.00 | 105,000.00 | 5,000.00 | |
| 2018A BOND ISSUE INTEREST | 39,375.00 | 19,687.50 | 38,425.00 | 36,425.00 | (2,000.00) | |
| WRS Loan - Principal | 3,035.75 | 1,567.38 | 3,207.53 | 19,593.62 | 16,386.09 | |
| WRS Loan - Interest | 811.96 | 356.46 | 640.15 | 238.10 | (402.05) | |
| Safety Equip Princ & Int | 9,194.57 | | | 0.00 | | fire truck completed |
| 2018A BOND ISSUE FEES | 750.00 | | 750.00 | 0.00 | (750.00) | |
| 2009 BOND ISSUE Princ & Int | 193,990.00 | | | 0.00 | | PAID IN FULL-COMPLETED |
| Principal - Police Car | 2,364.56 | 2,417.83 | 4,879.98 | 5,078.87 | 198.89 | |
| Interest - Police Car | 522.90 | 469.63 | 894.94 | 696.05 | (198.89) | |
| Total Debt Service: | 250,044.74 | 124,498.80 | 148,797.60 | 167,031.64 | 18,234.04 | |
| Total Expenses: | 1,541,419.92 | 641,425.85 | 1,530,102.34 | 1,507,944.64 | 23,240.04 | |
| Net Income (Loss): | (61,847.26) | 99,246.62 | 0.00 | 32,156.79 | (13,240.95) | |



Betsy Amend <bamend@markesanwi.gov>

RE: Fund Balance for City of Markesan

1 message

Brent Nelson <BNelson@johnsonblock.com>
To: Betsy Amend <bamend@markesanwi.gov>

Wed, Sep 30, 2020 at 3:44 PM

Hi Betsy,

In the December 31, 2019 audit report, the City's general fund balance included the following:

- Unassigned Fund Balance - \$45,069
- Assigned Fund Balance - \$354,397

These total to \$399,466. Not included in this total is the portion of fund balance owed to the General Fund from the TIF District (this portion of fund balance is labeled as nonspendable).

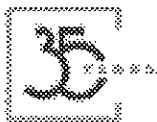
The City's resolution goal is to maintain a minimum unassigned general fund reserve balance of not less than 20% of current expenditures. Current expenditures in 2019 were \$1,203,806 and 20% of that would leave a goal of \$240,761 to have in unassigned fund balance. Accordingly, at 12/31/19, the unassigned fund balance was deficient by approximately \$195,692 compared to the City's goal.

A couple items for consideration:

- The City maintains a relatively idle money market account that is labeled as TID related. The cash account had a balance of \$54,633 and is reflected as an asset of the TID in the audited financial statements. In last year's audit, we had recommended the account potentially be closed and transferred to a general fund cash account or that the account be relabeled and considered a general fund asset for the audited financial statements. If the \$54,633 had been considered a general fund asset as of 12/31/19, unassigned fund balance would have been \$99,702 (~8.3% of current expenditures). 12/31/19 unassigned fund balance considering the TID cash account still would have left a deficiency of approximately \$141,059 compared to the City's goal.
- The \$354,397 of assigned fund balance was for Streets-\$279,337, Machines-\$39,946, and City Hall-\$35,114. These assignments can be changed at the City Council's discretion. If assignments are no longer needed or can be reduced, portions of assigned fund balance can be reclassified to unassigned.

Thanks

Brent



JOHNSON BLOCK
CPAs

Brent Nelson, CPA | Audit Partner

2500 Business Park Road

Mineral Point, WI 53565

Budget Worksheet - Summarized by Main GL

Print Date: 9/15/2020

For The 6 Periods Ended 6/30/2020
City of Markesan

Public Works

| 2019 ACTUALS | 2020 JAN - JUNE | 2020 BUDGET | 2021 BUDGET | 2020-2021 Budget Inc(+)/Dec(-) | COMMENTS |
|-----------------|--------------------|----------------|----------------|-----------------------------------|----------|
|-----------------|--------------------|----------------|----------------|-----------------------------------|----------|

Revenue

Special Assessments

| | | | | | |
|-------------------------|------|------|------|--|--|
| Curb/Gutter Assessments | 0.00 | 0.00 | 0.00 | | |
| Sidewalk Assessments | 0.00 | 0.00 | 0.00 | | |

Total Special Assessments:

| | | | | | |
|------|------|------|------|------|--|
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
|------|------|------|------|------|--|

Intergovernmental Revenues

| | | | | | |
|---------------------|-----------|-----------|--|------|--|
| Transportation Aids | 70,928.75 | 40,784.02 | | 0.00 | |
| MSLIP Grants | | | | 0.00 | |
| DNR Recycling Grant | 5,872.22 | 5,871.55 | | 0.00 | |

Total Intergovernmental Revenues:

| | | | | | |
|-----------|-----------|------|------|------|--|
| 76,800.97 | 46,655.57 | 0.00 | 0.00 | 0.00 | |
|-----------|-----------|------|------|------|--|

Public Charges for Services

| | | | | | |
|------------------------------|----------|----------|--|------|--|
| Snow Removal Fees | 2,903.17 | 110.00 | | 0.00 | |
| Recycle-Ecycle Disposal Fees | 2,999.84 | 1,931.10 | | 0.00 | |
| Weed Control Charges | 2,325.64 | 1,027.82 | | 0.00 | |
| Park Shelter Use | | | | 0.00 | |
| Community Center Use | | | | 0.00 | |

Total Public Charges for Services:

| | | | | | |
|----------|----------|------|------|------|--|
| 8,228.65 | 3,068.92 | 0.00 | 0.00 | 0.00 | |
|----------|----------|------|------|------|--|

Intergov't Charges for Services

| | | | | | |
|--------------------------------|--|--|--|------|--|
| Recycling Center - Towns Reimb | | | | 0.00 | |
|--------------------------------|--|--|--|------|--|

Total Intergov't Charges for Services:

| | | | | | |
|------|------|------|------|------|--|
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
|------|------|------|------|------|--|

Expenses

| | | | | |
|---------------------------|-----------|-----------|-----------|----------------------|
| General Government | | | | |
| Municipal Building | 41,555.88 | 20,820.40 | 44,100.00 | 43,000.00 (1,100.00) |

| | | | | |
|------------------------------------|------------|------------|------------|----------------------|
| Public Works | | | | |
| Streets Administration | 7,754.51 | 3,204.56 | 6,750.00 | 7,500.00 750.00 |
| Public Works Buildings | 15,493.84 | 5,683.45 | 12,900.00 | 12,000.00 (900.00) |
| Public Works Machinery & Equipment | 36,188.14 | 14,982.44 | 36,000.00 | 37,000.00 1,000.00 |
| Roadway Maintenance | 9,251.85 | 1,242.33 | 12,100.00 | 10,000.00 (2,100.00) |
| Curb & Gutters | 217.30 | 213.75 | 500.00 | 500.00 0.00 |
| Traffic Sign & Markings | 1,838.66 | 199.77 | 2,010.00 | 1,500.00 (510.00) |
| Bridges & Culverts | | | | 0.00 |
| Snow & Ice Control | 23,934.11 | 8,530.06 | 25,000.00 | 25,000.00 0.00 |
| Street Lighting | 29,404.10 | 14,391.26 | 24,000.00 | 27,000.00 3,000.00 |
| Sidewalks | 1,066.05 | 24.00 | 500.00 | 500.00 0.00 |
| Storm Sewers | 1,718.65 | 0.00 | 1,750.00 | 1,250.00 (500.00) |
| Street Cleaning | 1,640.70 | 1,598.45 | 1,800.00 | 1,500.00 (300.00) |
| Parking Lots | 76.37 | 48.75 | 500.00 | 500.00 0.00 |
| Sanitation-Trash | 62,417.75 | 34,197.64 | 63,000.00 | 68,000.00 5,000.00 |
| Landfill Monitoring | 3,813.17 | 1,921.70 | 3,000.00 | 3,000.00 0.00 |
| Recycling-Curbside | 27,133.38 | 10,616.25 | 26,000.00 | 26,500.00 500.00 |
| Recycling Center | 5,663.80 | 2,233.09 | 5,500.00 | 6,000.00 500.00 |
| Recycling Center-Mackford | 1,412.98 | 401.37 | 2,100.00 | 2,100.00 0.00 |
| Recycling Center - Manchester | 1,412.98 | 401.40 | 1,200.00 | 1,200.00 0.00 |
| Recycling Center - Green Lake | 2,387.98 | 776.40 | 2,100.00 | 2,100.00 0.00 |
| Weed & Brush Control | 702.93 | 283.00 | 1,500.00 | 1,500.00 0.00 |
| Total Public Works: | | | | |
| | 233,529.25 | 100,949.67 | 228,210.00 | 234,650.00 6,440.00 |

| | | | | |
|---|-----------|----------|----------|--------------------|
| Health & Human Services | | | | |
| Vermin/Insect Control | | | | 0.00 |
| Humane Shelter | | | | 0.00 |
| Cemetery | 11,394.11 | 3,961.79 | 8,500.00 | 12,000.00 3,500.00 |
| Total Health & Human Services: | | | | |
| | 11,394.11 | 3,961.79 | 8,500.00 | 12,000.00 3,500.00 |

| | | | | |
|--------------------------------|-----------|----------|-----------|------------------|
| Culture, Rec & Educ | | | | |
| Parks | 22,902.50 | 7,077.19 | 16,000.00 | 16,800.00 800.00 |
| Celebrations | 4,309.23 | 1,278.40 | 5,000.00 | 5,000.00 0.00 |

Total Culture, Rec & Educ: 27,211.73 8,355.59 21,000.00 21,800.00 800.00

Conservation & Development

| | | | | |
|-----------------|--|--|--|------|
| TIF Development | | | | 0.00 |
| Zoning Expenses | | | | 0.00 |
| Mapping | | | | 0.00 |

Total Conservation & Development: 0.00 0.00 0.00 0.00 0.00

Capital Outlay

| | | | | |
|---------------------------|-----------|-----------|-----------|------|
| City Hall - Outlay | 383.00 | 5,000.00 | 5,000.00 | 0.00 |
| PW Equipment - Outlay | 12,574.75 | 20,000.00 | 20,000.00 | 0.00 |
| PW Garage & Shed - Outlay | 0.00 | 1,500.00 | 1,500.00 | 0.00 |
| Streets - Outlay | 25,388.05 | 95,000.00 | 95,000.00 | 0.00 |
| Parking Lots - Outlay | | 1,500.00 | 1,500.00 | 0.00 |
| Recycling Center - Outlay | | 1,500.00 | 1,500.00 | 0.00 |
| Cemetery - Outlay | | 2,000.00 | 2,000.00 | 0.00 |
| Parks - Outlay | | 3,000.00 | 3,000.00 | 0.00 |

Total Capital Outlay: 38,345.80 0.00 129,500.00 129,500.00 0.00

Budget Worksheet - Summarized by Main GL
For The 6 Periods Ended 6/30/2020
City of Markesan

Police

Print Date: 9/15/2020

| Revenue | 2019 ACTUALS | 2020 JAN - JUNE | 2020 BUDGET | 2021 BUDGET | 2020-21 Budget Inc(+)/Dec(-) | COMMENTS |
|---|------------------|--------------------|------------------|------------------|---------------------------------|--|
| Fines, Forfeits & Penalties | | | | | | |
| Ordinance Violations-Court/Other | 13,521.00 | 4,598.52 | 8,250.00 | 9,000.00 | 750.00 | |
| Parking Violations | 420.00 | 380.00 | 500.00 | 600.00 | 100.00 | |
| Total Fines, Forfeits & Penalties: | 13,941.00 | 4,978.52 | 8,750.00 | 9,600.00 | 850.00 | |
| Public Charges for Services | | | | | | |
| Police Dept Fees | 305.00 | 250.00 | 200.00 | 200.00 | 0.00 | |
| Total Public Charges for Services: | 305.00 | 250.00 | 200.00 | 200.00 | 0.00 | |
| Intergov't Charges for Services | | | | | | |
| School Liason | 56,852.14 | 26,279.97 | 56,192.00 | 56,192.00 | 0.00 | Our reimbursement will be less for 2020 because of Covid-19 however we should recoup most of the lost wages through routes to recovery grant |
| Crossing Guard Reimbursement | 6,210.33 | 0.00 | 6,300.00 | 6,300.00 | 0.00 | |
| Total Intergov't Charges for Services: | 63,062.47 | 26,279.97 | 62,492.00 | 62,492.00 | 0.00 | |
| Total Revenue: | 77,308.47 | 31,508.49 | 71,442.00 | 72,292.00 | 850.00 | |

Expenses

| | | | | | |
|-------------------------|-----------|-----------|-----------|-----------|--------------------------------|
| Public Safety | | | | | |
| Law Enforcement: | | | | | |
| Wages | 63,200.00 | 32,450.00 | 63,700.00 | 64,700.00 | |
| On-Call | 7,600.00 | 3,656.85 | 6,120.00 | 7,000.00 | |
| Uniform | 1,578.00 | 398.70 | 1,300.00 | 1,300.00 | |
| Phone | 270.00 | 270.00 | 270.00 | 0.00 | Combined with outside services |
| Supplies/Office Exp | 2,252.00 | 1,569.44 | 6,000.00 | 5,000.00 | |

| | | | | | |
|-------------------------------|-------------------|-------------------|-------------------|-------------------|----------------|
| Police Administration | 74,900.00 | 38,344.99 | 77,390.00 | 78,000.00 | 610.00 |
| Full-time Wages | 148,000.00 | 75,500.00 | 144,000.00 | 150,000.00 | |
| Part-time Wages | 4,300.00 | 279.00 | 6,000.00 | 3,000.00 | |
| Overtime | 11,150.00 | 2,300.00 | 14,000.00 | 11,000.00 | |
| Outside Services | 1,119.00 | 4,200.00 | 5,000.00 | 5,000.00 | |
| Patrol Internet | 650.00 | 275.00 | 700.00 | 530.00 | |
| Supplies/Fuel/Repairs/Equip | 15,300.00 | 4,829.01 | 12,000.00 | 11,550.00 | |
| Police Patrol | 180,519.00 | 87,383.01 | 181,700.00 | 181,080.00 | (620.00) |
| Police Criminal Invest. | 571.50 | 1,216.19 | 1,400.00 | 1,400.00 | 0.00 |
| Police Training | 4,297.00 | 167.24 | 1,500.00 | 1,500.00 | 0.00 |
| Total Law Enforcement | 260,287.50 | 127,111.43 | 261,990.00 | 261,980.00 | (10.00) |
| School Crossing Guards | 11,228.20 | 3,778.79 | 11,000.00 | 11,000.00 | 0.00 |
| Total Law Enforcement: | 271,515.70 | 130,890.22 | 272,990.00 | 272,980.00 | (10.00) |

| | | | |
|------------------------|----------|----------|----------|
| Principal - Police Car | 4,880.00 | 5,079.00 | 199.00 |
| Interest -Police Car | 895.00 | 696.00 | (199.00) |

Budget Worksheet

City of Markesan (COP)

Print Date: 9/9/2020

| 2020 BUDGET | 2021 BUDGET | 2020-21 Budget Inc(+)/Dec(-) | 2020 Budget COMMENTS |
|----------------|----------------|---------------------------------|----------------------|
|----------------|----------------|---------------------------------|----------------------|

Expenses

| | | | |
|--|-----------|-----------|----------|
| Emergency Government | | | |
| Siren Phone Bill | 600.00 | 600.00 | 0.00 |
| Internet Service | 300.00 | 300.00 | 0.00 |
| Tower Lighting | | | |
| | 1,000.00 | 1,000.00 | 0.00 |
| Truck Repairs #380 | | | |
| | 500.00 | 500.00 | 0.00 |
| Truck Repairs #381 | | | |
| | 350.00 | 500.00 | 150.00 |
| Directors Salary | | | |
| | 600.00 | 600.00 | 0.00 |
| Asst Directors Salary | | | |
| | 400.00 | 400.00 | 0.00 |
| Payment to Members | | | |
| | 1,200.00 | 1,200.00 | 0.00 |
| Replace Light tower cord | | | |
| | 1,500.00 | 1,500.00 | 0.00 |
| Dual Band Portable | | | |
| | 100.00 | 100.00 | 0.00 |
| IAMRESPONDING System | | | |
| | 500.00 | 500.00 | 0.00 |
| Fuel | | | |
| | 700.00 | 700.00 | 0.00 |
| Pager | | | |
| | 300.00 | 200.00 | (100.00) |
| Pager Repair | | | |
| | 250.00 | 250.00 | 0.00 |
| Miscellaneous Exp | | | |
| | 75.00 | 75.00 | 0.00 |
| Flashlight batteries | | | |
| | 195.00 | 195.00 | 0.00 |
| Glow sticks for Halloween | | | |
| | 50.00 | (50.00) | 0.00 |
| Hot Chocolate/cookies for sledding | | | |
| | 75.00 | 75.00 | 0.00 |
| Emergency Services dinner | | | |
| | 750.00 | 750.00 | 0.00 |
| Unforeseen expenses, pager repair, walkie talkie repair, bulbs for light heads | | | |
| | 500.00 | 500.00 | 0.00 |
| 1550W/500W, glow sticks Halloween, hot chocolate, cookies for sledding, emergency services dinner | | | |
| | 200.00 | 200.00 | 0.00 |
| Replace worn sweatshirts | | | |
| | | | |
| Payoff for truck #381 & generator | | | |
| | | | |
| OUTLAY | | | |
| | 5,000.00 | 5,000.00 | 0.00 |
| Total Emergency Government: | | | |
| | 13,445.00 | 15,145.00 | 1,700.00 |

Library

Tax income

| | 2019 budg | 2019 actual | 2020 budget | 2020 Aug | 2021 | Inc/Dec |
|-----------------------------|-----------|-------------|---------------|----------|--------------|---------|
| City of Markesan | 65,200 | 65200 | 65200 | 48900 | 67200 | 2000 |
| Green Lake County | 58266 | 58266 | 63,824 | 31912 | 53750 | -10074 |
| Adjacent County reimbursmnt | | | | | | |
| Fond du lac Co. reimbursmnt | 1355 | 1355 | 1173 | 1173 | 1133 | -40 |
| Columbia Co. reimb | 1858 | 1858 | 235 | 235 | 0 | -235 |
| Marquette Co. reimbursement | 709 | 709 | 211 | 211 | 100 | -111 |
| Dodge Co. reimbursement | 314 | 314 | 72 | 72 | 271 | 199 |
| Washara Co. reimbursement | | | | | 387 | 387 |
| Winnebago | | | | | 75 | 75 |
| total tax income | 127,702 | 127,702 | 130,715 | 82,503 | 122,916 | -7799 |

Other Income

| | | | | | | |
|--|---------------|---------------|---------------|--------------|---------------|-------|
| Gifts and donations | 1500 | 878 | 1500 | 1200 | 1100 | -400 |
| Rent/NurserySch&mtg.Rm | 1575 | 1750 | 1575 | 875 | 1575 | 0 |
| booksales | 473 | 362.34 | 350 | 50 | 350 | 0 |
| finer, copies | 3950 | 4341 | 4000 | 1110.34 | 4000 | 0 |
| income from trust accts (Card) | 3000 | 385.45 | 1000 | 0 | 10000 | 9000 |
| *Other Incom.(bake sales,craft, room rent) | 2000 | 10285 | 3700 | 5665.4 | 2000 | -1700 |
| Room Rent | | | | 50 | 75 | 75 |
| income on trust acct. (recent) | 300 | 321.4 | 300 | 436.18 | 300 | 0 |
| total non tax income | <u>12,798</u> | <u>18,323</u> | <u>12,425</u> | <u>9,387</u> | <u>19,400</u> | 6975 |

| | | | | | | |
|-----------------------------------|---------|---------|---------|--------|---------|------|
| *Total income without capital | 140,500 | 146,025 | 143,140 | 91,890 | 142,316 | -824 |
| City of Markesan capital outlay * | 800 | | 800 | | 800 | |
| Green Lake county capital | | | | | | |
| Total income with capital | 141,300 | 146,025 | 143,940 | 91,890 | 143,116 | -824 |

Since the amount our library recieves from the county is based on a reimbursement formula, each library's reimbursement will vary from year to year.
This year's request is 53,825, more than likely we will get 53,750.

* \$75 was room rent;\$9,300 went into general savings (taxable account) to cover Wals fee etc.

Library

| <u>Personnel</u> | 2019 budget | 2020 Aug | 2020 bud | 2021 req | Inc/Dec |
|----------------------------|-------------|----------|----------|----------|---------|
| Director | 34,320 | 24,274 | 35,007 | 35007 | - |
| Lib. Assist II | 10,377 | 6,084 | 10,586 | 10586 | - |
| Lib. Assist (all) | 21,642 | 13017.18 | 22,451 | 22560 | 109 |
| Lib. Pages | 2,418 | 631.67 | 2,443 | 2468 | 25 |
| Story Hour Per. | 1,440 | 1184.62 | 1,153 | 1153 | - |
| Custodian | 1,482 | 838.7 | 1,512 | 2015 | 503 |
| Health Insurance | | 1479.96 | | 2000 | 2,000 |
| Soc. Security | 5,483 | 3170.45 | 5,596 | 5645 | 49 |
| State Retirement | 3,553 | 2049.17 | 3192 | 3192 | - |
| total | 80,715 | 52,730 | 81,940 | 84,626 | 2,686 |
| <u>Material</u> | | | | | - |
| books | 11,035 | 5,808 | 11,000 | 11,000 | - |
| Reference books | 200 | 0 | 200 | 200 | - |
| print rotation fees/rental | 225 | 225 | 225 | 225 | - |
| periodicals/print mags | 700 | 590.62 | 600 | 600 | - |
| videos/DVDs | 2,000 | 1238.79 | 2000 | 2000 | - |
| microfilm | 50 | | 0 | 0 | - |
| software/downloadables | 1,000 | 938.91 | 1000 | 1000 | - |
| cd/music | 200 | 49.99 | 200 | 200 | - |
| audio books cd | 500 | 598.74 | 500 | 500 | - |
| AV rotation fees/rental | 375 | 375 | 375 | 375 | - |
| total | 16,285 | 9,825 | 16,100 | 16,100 | - |
| <u>Operations</u> | | | | | - |
| equip. purchase | 2,000 | 239.23 | 2000 | 1000 | (1,000) |
| equip. repair/maint | 1,000 | 151.02 | 800 | 1000 | 200 |
| office supplies/SDbox | 2,000 | 1606.28 | 3000 | 3000 | - |
| postage & PObox | 500 | 102.61 | 500 | 500 | - |
| story hour | 1,000 | 1170.63 | 1000 | 1000 | - |
| Interlib Loan replacement | 50 | 0 | 0 | 0 | - |
| education/registration | 250 | 152 | 100 | 0 | (100) |
| travel | 300 | 0 | 100 | 100 | - |
| organizational dues | 100 | 0 | 100 | 100 | - |
| WALS fees | 8,050 | 0 | 8050 | 8050 | - |
| advertising | 50 | 25.5 | 100 | 100 | - |
| promo/outreach/sunshine | 700 | 122.69 | 700 | 700 | - |
| city admin. Services | 1,500 | 563.45 | 1500 | 1500 | - |
| total | 17,500 | 4,133 | 17,950 | 17,050 | (900) |
| <u>Building</u> | | | | | - |
| heat | 3,000 | 1972.11 | 3500 | 3500 | - |
| electric | 8,000 | 4914.98 | 8000 | 8000 | - |
| water/sewer | 200 | 380.41 | 600 | 600 | - |
| telephone* | 1,500 | 1232.76 | 1500 | 1500 | - |
| maintenance-in/out * | 9,000 | 4868.96 | 9500 | 7490 | (2,010) |
| maint. City employees | 900 | 838.68 | 900 | 900 | - |
| custodial supplies | 400 | 252.09 | 550 | 550 | - |
| custodial-contract service | 1,000 | 0 | 600 | 0 | (600) |
| Insurance premiums | 2,000 | 1012.49 | 2000 | 2000 | - |
| total | 26,000 | 15,472 | 27,150 | 24,540 | (2,610) |
| total without capital | 140,500 | 82,161 | 143,140 | 142,316 | (824) |
| Capital City Markesan | 800 | 800 | 800 | 800 | - |
| Green Lake Capital | - | 0 | 0 | 0 | - |
| TOTAL with capital | 141,300 | 82,961 | 143,940 | 143,116 | (824) |

Ambulance

2020 Budget

| Account | 2019 Budget | 2020 Budget | 2020 - 6 Months | Est. Year End | 2021 Budget |
|-------------------------|---------------|---------------|-----------------|---------------|---------------|
| Carry Over Account | \$ 20,994.00 | \$ - | \$ 330.00 | \$ 2,674.00 | |
| Reimbursements | \$ | \$ | \$ | \$ 215,000.00 | \$ 215,000.00 |
| Run Receipts | \$ 194,000.00 | \$ 205,000.00 | \$ 96,974.26 | \$ 75,000.00 | \$ 75,000.00 |
| Tax Assessments | \$ 75,000.00 | \$ 75,000.00 | \$ 51,000.00 | \$ 292,674.00 | \$ 290,000.00 |
| Total Income | \$ | \$ 280,000.00 | \$ 148,304.26 | \$ 292,674.00 | \$ 290,000.00 |
| Expense | | | | | |
| Billing Service | \$ 13,260.00 | \$ 14,000.00 | \$ 5,858.63 | \$ 13,000.00 | \$ 14,000.00 |
| Capitol Expense (AMIB) | \$ 20,000.00 | \$ 20,000.00 | \$ 607.00 | \$ 20,000.00 | \$ 20,000.00 |
| Computer Related | \$ 2,500.00 | \$ 1,500.00 | \$ 1,695.43 | \$ 2,500.00 | \$ 2,500.00 |
| Fuel | \$ 6,300.00 | \$ 6,300.00 | \$ 1,930.61 | \$ 6,300.00 | \$ 6,300.00 |
| Jaws | \$ 800.00 | \$ 800.00 | \$ - | \$ 800.00 | \$ 800.00 |
| Liability/Vehicle Ins | \$ 15,698.00 | \$ 17,000.00 | \$ - | \$ 15,698.00 | \$ 17,000.00 |
| Medical Supplies | \$ 20,000.00 | \$ 22,000.00 | \$ 9,456.51 | \$ 21,000.00 | \$ 22,000.00 |
| Office Furnishings | \$ 300.00 | \$ 300.00 | \$ - | \$ 300.00 | \$ 300.00 |
| Office Supplies/Postage | \$ 1,000.00 | \$ 1,000.00 | \$ 352.37 | \$ 750.00 | \$ 1,000.00 |
| OSHA | \$ 350.00 | \$ 350.00 | \$ - | \$ 350.00 | \$ 350.00 |
| Overpay Reimbursement | \$ 600.00 | \$ | \$ 1,510.58 | \$ 600.00 | \$ 600.00 |
| Pager | \$ 1,500.00 | \$ 1,000.00 | \$ 731.07 | \$ 1,500.00 | \$ 1,000.00 |
| Payroll Expenses | \$ 144,684.00 | \$ 160,000.00 | \$ 70,854.27 | \$ 144,684.00 | \$ 160,000.00 |
| Radio Maintenance | \$ 360.00 | \$ 300.00 | \$ - | \$ - | \$ - |
| Paramedic Services | \$ - | \$ 4,700.00 | \$ 4,781.00 | \$ - | \$ 5,000.00 |
| Rent & Utilities | \$ 6,120.00 | \$ 6,000.00 | \$ - | \$ 6,120.00 | \$ 7,200.00 |
| Scholarships | \$ 1,500.00 | \$ 1,500.00 | \$ 2,000.00 | \$ 1,500.00 | \$ 1,500.00 |
| Service Awards | \$ 2,500.00 | \$ 2,000.00 | \$ 1,050.00 | \$ 2,000.00 | \$ 2,000.00 |
| Telephone | \$ 2,500.00 | \$ 2,500.00 | \$ 1,524.95 | \$ 2,500.00 | \$ 2,500.00 |
| Training Expense | \$ 3,500.00 | \$ 2,000.00 | \$ 1,287.90 | \$ 2,000.00 | \$ 2,000.00 |
| Uncategorized Expense | \$ - | \$ - | \$ - | \$ 315.00 | |
| Unemployment Insurance | \$ 504.00 | \$ - | \$ - | \$ - | |
| Uniforms | \$ 1,500.00 | \$ 1,500.00 | \$ 1,535.00 | \$ 1,500.00 | \$ 1,500.00 |
| Vehicle Maintenance | \$ 6,000.00 | \$ 6,000.00 | \$ 586.72 | \$ 6,000.00 | \$ 6,000.00 |
| Workman's Comp Ins | \$ 10,000.00 | \$ 10,000.00 | \$ 6,291.00 | \$ 10,000.00 | \$ 10,000.00 |
| Total Expense | \$ 261,476.00 | \$ 280,750.00 | \$ 112,053.04 | \$ 259,417.00 | \$ 283,550.00 |
| Net Income | | #REF! | | | |

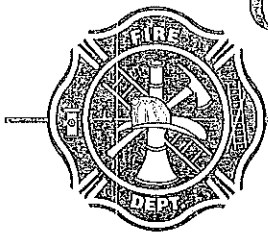
Berlin \$3300.00 that wasn't cashed is part of this.

Appendix D

August 31, 2020

2021 Southern GL Co. Ambulance Service Budget

| | | | |
|------------------------|----------------|--------------------------|------------------|
| Budgeted Amount | | \$ | 75,000.00 |
| Entity | Percent | Amount per Entity | |
| City of Markesan | 32.00% | \$ | 24,000.00 |
| Town of Green Lake | 20.00% | \$ | 15,000.00 |
| Village of Kingston | 4.00% | \$ | 3,000.00 |
| Town of Kingston | 13.00% | \$ | 9,750.00 |
| Town of Mackford | 7.00% | \$ | 5,250.00 |
| Town of Manchester | 12.00% | \$ | 9,000.00 |
| Town of Marquette | 8.00% | \$ | 6,000.00 |
| Village of Marquette | 4.00% | \$ | 3,000.00 |
| | | | |
| Total | | | |
| | 100% | \$ | 75,000.00 |



GRAND RIVER FIRE DISTRICT

MARKESAN FIRE DEPARTMENT

Serving the Townships of Green Lake, Mackford, Manchester and the City of Markesan

P.O. Box 642 • Markesan, Wisconsin 53946

PROPOSED 2021 OPERATING BUDGET

| | 2017 ACTUAL | 2018 ACTUAL | 2019 ACTUAL | 2,020 BUDGET | 2020 ESTIMATE | 2,021 BUDGET |
|------------------------------------|----------------|----------------|----------------|---------------------|------------------|-----------------|
| DISTRICT & MUTUAL AID | \$7,766.00 | \$7,067.50 | \$5,116.33 | \$ 5,500.00 | \$7,026.00 | \$ 6,700.00 |
| ELECTRIC | \$4,669.28 | \$5,182.70 | \$4,219.04 | \$ 5,000.00 | \$3,832.00 | \$ 4,500.00 |
| EQUIPMENT MAINTENANCE | \$21,859.86 | \$28,794.58 | \$32,763.92 | \$ 16,300.00 | \$30,000.00 | \$ 22,000.00 |
| FEDERAL WITHHOLDING | \$3,155.05 | \$2,938.57 | \$3,593.12 | \$ 3,000.00 | \$2,847.00 | \$ 3,100.00 |
| FIRE PREVENTION | \$368.52 | \$64.00 | \$60.00 | \$ 400.00 | \$400.00 | \$ 400.00 |
| FUEL | \$4,453.64 | \$5,132.40 | \$2,855.30 | \$ 4,500.00 | \$3,230.00 | \$ 3,900.00 |
| GAS | \$3,252.69 | \$3,621.80 | \$3,640.30 | \$ 3,500.00 | \$3,865.00 | \$ 3,600.00 |
| INSURANCE | \$18,734.00 | \$17,814.00 | \$17,890.00 | \$ 18,000.00 | \$17,465.00 | \$ 18,000.00 |
| NEW FIRE EQUIPMENT (2%) | \$9,072.01 | \$2,425.76 | \$5,630.97 | | | \$ - |
| GEAR REPLACEMENT (2%) | \$4,962.73 | \$9,671.21 | | | | \$ - |
| NEW RESCUE EQUIPMENT | | | \$0.00 | \$ 0.00 | \$0.00 | \$ 1,000.00 |
| OPERATING EXPENSE | \$1,253.43 | \$1,112.95 | \$1,705.32 | \$ 1,300.00 | \$1,057.00 | \$ 1,300.00 |
| PHONE | \$666.72 | \$335.88 | \$887.86 | \$ 400.00 | \$540.00 | \$ 550.00 |
| SALARY | \$3,200.00 | \$3,200.00 | \$3,200.00 | \$ 3,200.00 | \$3,200.00 | \$ 3,200.00 |
| STATION | \$3,382.76 | \$6,334.21 | \$7,019.66 | \$ 5,800.00 | \$1,278.00 | \$ 7,200.00 |
| TRAINING | \$962.73 | \$753.93 | \$1,873.27 | \$ 1,700.00 | \$1,820.00 | \$ 1,400.00 |
| TRAINING WAGE | \$20,378.50 | \$20,060.00 | \$29,133.00 | \$ 23,400.00 | \$20,083.00 | \$ 20,000.00 |
| WATER & SEWER | \$1,740.55 | \$1,763.63 | \$2,017.26 | \$ 2,200.00 | \$1,994.00 | \$ 2,200.00 |
| TOTAL EXPENSE | \$116,273.12 | \$94,200.00 | \$121,605.35 | \$ 94,200.00 | \$98,637.00 | \$ 99,050.00 |
| AMBULANCE RENT INCOME | (\$5,800.00) | (\$5,800.00) | (\$5,800.00) | \$ (5,800.00) | (\$5,800.00) | \$ (7,200.00) |
| 2% INSURANCE | (\$19,004.69) | (\$18,009.71) | (\$19,700.84) | \$ - | | |
| TOTAL ADJUSTED OPERATING BUDGET | \$91,468.43 | \$70,390.29 | \$96,104.51 | \$ 88,400.00 | \$92,837.00 | \$ 91,850.00 |
| DISTRICT ADJUSTMENT | | | | +4% \$ 91,936.00 | | |
| TOTAL | | | | | | \$ 91,850.00 |

ESTIMATED EXPENSES FOR BALANCE OF 2019



GRAND RIVER FIRE DISTRICT

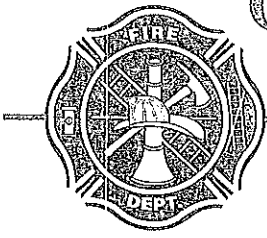
MARKESAN FIRE DEPARTMENT

Serving the Townships of Green Lake, Mackford, Manchester and the City of Markesan

P.O. Box 642 • Markesan, Wisconsin 53946

| | | |
|--------------------------------------|------------|-------------|
| DISTRICT & MUTUAL AID | \$ | 2,342.00 |
| ELECTRIC | \$ | 958.00 |
| EQUIPMENT MAINTENANCE | \$ | 3,923.00 |
| FEDERAL WITHHOLDING | \$ | 949.00 |
| FIRE PREVENTION | \$ | 400.00 |
| FUEL | \$ | 807.00 |
| GAS | \$ | 1,308.00 |
| INSURANCE | \$ | - |
| NEW EQUIPMENT & TOG(2%) | | |
| OPERATING EXPENSE | \$ | 264.00 |
| PHONE | \$ | - |
| SALARY | \$ | 1,600.00 |
| STATION | \$ | 319.00 |
| TRAINING | \$ | 455.00 |
| TRAINING WAGE | \$ | 6,694.00 |
| WATER & SEWER | \$ | 498.00 |
| TOTAL REMAINING ESTIMATED EXPENSE | \$ | 20,517.00 |
| CHECKING BALANCE 9/16/20 | \$ | 56,248.82 |
| 2% Funds | \$ | (33,697.89) |
| 2% Funds to be received | \$2,187.13 | |
| BALANCE + REVENUE | \$ | 22,550.93 |
| ESTIMATED YEAR END CARRY OVER | \$ | 2,033.93 |
| SAVING ACCOUNT 8/31/20 | \$ | 101.74 |

Incident payroll is not included in this estimate. Incident income lags behind payroll payments.



GRAND RIVER FIRE DISTRICT MARKESAN FIRE DEPARTMENT

Serving the Townships of Green Lake, Mackford, Manchester and the City of Markesan
P.O. Box 642 • Markesan, Wisconsin 53946

ESTIMATED REQUIRED MAINTENANCE EXPENCE FOR 2021

PM PREVENTIVE MAINTENANCE
DOT DEPT. OF TRANSPORT
PT PUMP TESTING

| | | |
|-----|---------------------------|-------------|
| 303 | PM/DOT/PT | \$1,300.00 |
| 304 | PM/DOT/PT | \$1,300.00 |
| 305 | PM/DOT | \$550.00 |
| 306 | PM/DOT/PT | \$1,300.00 |
| 307 | PM/DOT | \$1,100.00 |
| 308 | PM/DOT | \$550.00 |
| 309 | PM/DOT/PT | \$1,300.00 |
| 309 | REPLACE FRONT TIRE (wear) | \$1,500.00 |
| 303 | LADDER TESTING | \$1,600.00 |
| | EXTINGUISHER TESTING | \$250.00 |
| | | \$10,750.00 |

This does not include any failure repair required due to PM/DOT/PT inspections.
This also does not include any other equipment maintenance due to equipment failure.



Betsy Amend <bamend@markesanwi.gov>

RE: Fund Balance for City of Markesan

1 message

Brent Nelson <BNelson@johnsonblock.com>
To: Betsy Amend <bamend@markesanwi.gov>

Wed, Sep 30, 2020 at 3:44 PM

Hi Betsy,

In the December 31, 2019 audit report, the City's general fund balance included the following:

- Unassigned Fund Balance - \$45,069
- Assigned Fund Balance - \$354,397

These total to \$399,466. Not included in this total is the portion of fund balance owed to the General Fund from the TIF District (this portion of fund balance is labeled as nonspendable).

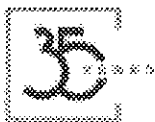
The City's resolution goal is to maintain a minimum unassigned general fund reserve balance of not less than 20% of current expenditures. Current expenditures in 2019 were \$1,203,806 and 20% of that would leave a goal of \$240,761 to have in unassigned fund balance. Accordingly, at 12/31/19, the unassigned fund balance was deficient by approximately \$195,692 compared to the City's goal.

A couple items for consideration:

- The City maintains a relatively idle money market account that is labeled as TID related. The cash account had a balance of \$54,633 and is reflected as an asset of the TID in the audited financial statements. In last year's audit, we had recommended the account potentially be closed and transferred to a general fund cash account or that the account be relabeled and considered a general fund asset for the audited financial statements. If the \$54,633 had been considered a general fund asset as of 12/31/19, unassigned fund balance would have been \$99,702 (~8.3% of current expenditures). 12/31/19 unassigned fund balance considering the TID cash account still would have left a deficiency of approximately \$141,059 compared to the City's goal.
- The \$354,397 of assigned fund balance was for Streets-\$279,337, Machines-\$39,946, and City Hall-\$35,114. These assignments can be changed at the City Council's discretion. If assignments are no longer needed or can be reduced, portions of assigned fund balance can be reclassified to unassigned.

Thanks

Brent



JOHNSON BLOCK
CPAs

Brent Nelson, CPA | Audit Partner

2500 Business Park Road

Mineral Point, WI 53565

ORDINANCE NO. 262

An Ordinance amending Sections 107-10(A)(1) and 107-10(B)(2)
of the Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 13th day of October, 2020, hereby amends Section 107-10(A)(1) and 107-10(B)(2) of the City of Markesan Municipal Code.

SECTION 1: Section 107-10(A)(1) of the Municipal Code is hereby amended to read as follows:

- (1) No person shall keep, feed or breed any swine, cattle, foxes, beavers, mink, otter, marten, fisher, raccoon, skunk, goat, horse, mule, ass, sheep, pheasant, poultry or bee in the City, except as herein provided and as provided in Section 107-21 of the City of Markesan Municipal Code. In the Agricultural Zoning District, swine, cattle, goats, horses, sheep, poultry or bees are permitted. In the event of the commercial raising of poultry for meat or eggs, a license, as provided in Subsection B below, shall be required and shall be zoned to permit such a use. Vietnamese potbellied pigs are permitted in one- and two-family residential housing units in other than the Agricultural Zoning District upon the issuance and maintenance of a license therefor under §107-11 of this chapter. Notwithstanding the above, killer bees of the African or South American species may not be kept, fed or bred in the City under any circumstances.

SECTION 2: Section 107-10(B)(2) of the Municipal Code is hereby amended to read as follows:

- (2) No person shall keep, feed, or harbor any chickens, turkeys, ducks, or geese unless the zoning district allows for such use or as provided in Section 107-21 of the City of Markesan Municipal Code.

SECTION 3: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes _____ Nays _____ Absent _____ Abstained _____

APPROVED this 13th day of October, 2020.

CITY OF MARKESAN

RICH SLATE, Mayor

ATTEST:

ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALE, City Attorney

ORDINANCE NO. 263

An Ordinance amending Section 260-2(H) of the Municipal Code of the City of Markesan.

The Common Council of the City of Markesan in session duly begun on the 13th day of October, 2020, hereby amends Section 260-2(H) of the City of Markesan Municipal Code.

SECTION 1: Section 260-2(H) of the Municipal Code is hereby amended to read as follows:

- H. All refuse and other waste materials produced while on the park or recreational grounds shall not be left on the park or recreational grounds and shall be removed and disposed of offsite by the individual who generated the refuse or other waste materials.

SECTION 2: This ordinance shall be in full force and effect upon passage and publication.

ROLL CALL: Ayes _____ Nays _____ Absent _____ Abstained _____

APPROVED this 13th day of October, 2020.

CITY OF MARKESAN

RICH SLATE, Mayor

ATTEST:

ELIZABETH AMEND, Clerk-Treasurer

APPROVED AS TO FORM:

DANIEL D. SONDALE, City Attorney

Ness Electric, Inc
 380 Enterprise Dr
 Markesan, WI 53946

Estimate

| Date | Estimate # |
|-----------|------------|
| 10/1/2020 | 442 |

| Name / Address |
|---|
| City of Markesan P.O. Box 352 Markesan, WI 53946-0352 |

| | | | Project |
|---|-----|-------------------------|------------|
| | | | City Hall |
| Description | Qty | Rate | Total |
| Labor Charge Per Light | 14 | 40.00 | 560.00 |
| KEYSTE KT-LED80HID-H-EX39-850-D 80W 10200 LUMEN | 14 | 178.99786 | 2,505.97 |
| 250W MH EQUIV IP64 ROT MOGUL BASE DIRECT DRIVE HID LED | | | 3,065.97 |
| Current Energy Usage: 250W Lamps and Ballast= 300W per year. For 14 Lights at .12kw = 2207.50 80W Lamp= 80W per year. For 14 Lights at .12kw= 588.70 Savings per year \$1618.82 | | | |
| Thank You, we appreciate the opportunity to provide an estimate! | | Subtotal | \$3,065.97 |
| | | Sales Tax (5.5%) | \$0.00 |
| | | Total | \$3,065.97 |

SUPERHEAT

October 5, 2020

City Of Markesan
202 S Bridge St

To Whom It May Concern:

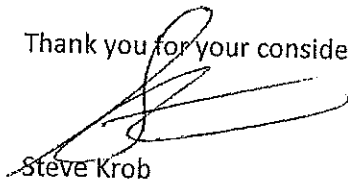
I am happy to quote for you the following requested work:

- Install three IBC SL40-399 modulating and condensing 96% efficient gas boilers
- Install three UPS43-44FC Grundfos superbrute 3-speed pumps with check valves
- Install six 1 1/2" valve ball flanges
- Install three purge valves
- Install a Flexcon hydronic expansion tank
- Install an air separator
- Install three hot water filters
- Install two Magna3 65-120 Grundfos pumps
- Install one sensor
- Connect to existing supply and return pipes
- Connect to existing electrical
- Connect to existing gas line
- Remove and dispose of old equipment

\$67,426.00

If you have any questions, please call.

Thank you for your consideration,



Steve Kroh

CITY OF MARKESAN
RESERVATION FORM

Name/Organization renting: Girl Scouts

Reason for use: Girl Scout Meeting

Responsible person: Jessica French

Address of responsible person: 55 E Charles

Phone: 574-952-2007 Alternate Phone: _____

Date Requested: Every other Wed. Time Requested: 5-6:30p

Space Requested (Please circle). Fees are based on resident/non-resident status:

| | | |
|----------------------------|--------------------------------|-------------------------------|
| <u>City Hall</u> | S&S - Big Building (\$60/\$85) | S&S - Scout Cabin (\$60/\$85) |
| Community Room (\$35/\$60) | Including Kitchen (add \$15) | Hein Park (No Chrg/\$25) |
| | | Kiwanis Park (No Chrg/\$25) |

A security deposit of \$100 (separate check) is required for all rentals when key is picked up

Rental Agreement

In consideration for the use of the above requested City of Markesan facilities, I hereby agree to the following:

- Rental fees are payable with this Rental Agreement to the City of Markesan. Security deposits may be paid with the Agreement, or when I pick up the key. No reservation will be "held" without payment of appropriate fees.
- Cancellations more than 14 days prior to the reservation will receive a refund of the fees, less a \$15 processing charge. Cancellations less than 14 days prior to the reservation will not be refunded. Cancellations prior to the original date may be transferred to another available day at no charge.
- Keys are to be picked up at the Clerk-Treasurer's Office the day of the event or the Thursday or Friday prior for a weekend event. I understand no one may be available to provide a key outside of regular office hours, and failure to pick up the key during the designated times may mean I will be unable to access the facility. If a City employee is available to provide a key outside of office hours, there is an additional \$25 charge to cover overtime.
- I understand I am fully responsible for any damages caused by myself or my guests to City property. I shall forfeit \$40 of my security deposit if proper cleaning is not completed, or more if there is any damage to City property or excessive cleaning required. I also understand that such costs in excess of the security deposit will be billed to me.
- The City of Markesan, its officers, agencies or employees, will not be responsible for injuries, loss of or damage to personal property occurring as a result of my activity being conducted on City of Markesan property. In addition, I agree to hold the City of Markesan harmless from any and all actions and/or suits relating to my use of such property.
- Violation of any rental guidelines and/or Municipal Codes by me or my guests will be just cause for termination of this rental agreement, immediate removal of those individuals associated with the use of the facilities and the possible denial of future reservation of City facilities.
- IN ADDITION TO THE ABOVE, I ACKNOWLEDGE RECEIPT OF, UNDERSTANDING AND ACCEPTANCE OF THE CONDITIONS AND REGULATIONS STATED IN THE RENTAL GUIDELINES. (see reverse)

Jessica French
Signature of individual

9/14/20
Date

Jessica French
Print Name

FOR OFFICE USE ONLY

Amt. of Rental N/C Amt. of Deposit _____ Cleaning/Damage Charges _____

Date Received _____ Date Received _____ Notes: _____

CITY OF MARKESAN FEE SCHEDULE

| Ord. Ref. | Item | Fee |
|-------------------------|--|--|
| BUILDING PERMITS | | |
| 115-2 | Building Permits | See Building Permit Fee Schedule |
| 115-4 | Fence Permits | \$25 \$75 |
| 400-121 | Occupancy Permit | Included w/bldg. permit |
| 400-116 | Sign Permit Fee | \$25 \$75 plus Bi-annual Inspection Fee |
| CEMETERY | | |
| 136-2 | Cemetery Deed Transfer fee | \$20 \$25 |
| | Cemetery Lots, 10 ft. x 5 ft., 1 burial | \$250 |
| LICENSING | | |
| 101-4 | Adult-Oriented Applicant – Fingerprint Charge | \$50 |
| 101-4 | Adult-Oriented Applicant-Photograph Charge | \$50 |
| 101-6 | Adult-Oriented Establishments | \$1500 |
| 101-8 | Adult-Oriented Establishment Renewal Fee | \$750 |
| 101-12 | Adult-Oriented Employee – Fingerprint Charge | \$50 |
| 101-12 | Adult-Oriented Employee-Photograph Charge | \$50 |
| 200-10 | Alcohol Licenses | |
| | Class A & B Fermented Malt Beverage | \$100 |
| | Class A & B Liquor | \$400 |
| | Class C Wine | \$100 |
| | Picnic License | \$10 |
| | Operator's License | \$20 |
| | Provisional Operator's License | \$15 |
| 141-4 | Cigarette License | \$75 |
| 107-2 | Dog Licenses | |
| | Kennel License (Ss. 107-9) | \$50 |
| | Altered (Spayed/Neutered) Dog | \$5 |
| | Unaltered Dog | \$10 |
| | Late Fee | \$15 per dog |
| 164-3 | Entertainment License | \$50 |
| 286-3 | Garage Sale Permit (more than 3/yr.) | \$25 |
| 206-4 | Junk Dealer's License | \$100 |
| 240-3 | Mobile Home Park License | \$50 plus \$2/mobile home |
| 240-5 | Mobile Home Parking Permit Fee (tax) | Fees per State Statute |
| 107-10 | Poultry Ranch Fee | \$500 |
| 318-2 | Soda Water License | \$5 |
| 152-4 | Transient Merchants/Direct Seller's Permit | \$50 |
| 107-11 | Vietnamese Potbellied Pig Fee | \$200 |
| MISCELLANEOUS | | |
| 355-49 | Bicycle Registration Fee | n/c |
| 260-4 | Emergency Dumping of Snow on Park Property (Looking to clarify what this ordinance is for) | |
| 90-5 | Public Record Fees (copying) | \$0.25/pg. |
| 1-11 | Sale of Code | \$125 |
| | NSF Returned Check Fee | \$35 |
| PUBLIC WORKS | | |
| 330-34 | Building Moving Permit | \$25 |
| 330-29 | Driveway Permit | \$25 \$50 |
| 330-5 | Street Opening | \$75 |

| Ord. Reference | Item | Fee |
|---------------------------------|---|--|
| PUBLIC WORKS (continued) | | |
| 330-16 252-10 252-8 | Snow and Ice Removal from Sidewalks Trees over Public Ways (Control of) Grass and Weed Control Removal of Garbage on Curb | 1 st Offense per calendar year: \$50/hour, min. 2 hrs. + 10% Admin. Fee Each Additional Offense per year: Double the charge |
| RECYCLING | | |
| 323-2 | Compostable at Recycling Center (Must amend Ordinances) Leaves, grass, yard waste, brush | n/c |
| 323-14 | Disposal Fees Lead acid batteries Major appliances Freon appliances (fridge, freezer, a/c) Non-Freon (stove, washer, dryer, microwave) Electronics Televisions Monitors (w/PC's or alone), Copiers Printer, Scanner, Fax Machine Fluorescent Bulbs | n/c \$25 \$10 \$22 \$30 \$12 \$20 \$7 \$10 \$1.50 per bulb |
| RENTALS | | |
| N/A | Community Room and Kitchen Use at City Hall Resident Non-resident | \$35 \$50 \$60 \$75 |
| 260-7 | Park Use Permit S&S Big Building or Scout Cabin-City Resident S&S Big Building or Scout Cabin-Non-Resident Hein Park/Kiwanis Park – City Resident Hein Park/Kiwanis Park – Non-Resident | \$60 \$75 \$85 \$100 n/c \$25 |
| WATER/WASTEWATER | | |
| 345-10 | Private Wastewater Disposal System Permit & Inspection | \$100 |
| 345-11 | Wastewater Hookup/Opening Permit Residential & Commercial Industrial | \$75 \$75 |
| 345-5 | Well Permit Late Fee | \$25 |
| ZONING | | |
| 400-123 | Board of Appeals (Variance) Application | \$250 |
| 390-5 | Certified Survey Map | \$75 |
| 400-87 | Conditional Use Permit Application | \$250 |
| 400-94 | Erosion Control Permit | \$50/residential, \$150/commercial |
| 390-4 | Preliminary Plat Final Plat | \$250 + \$10/lot \$100 |
| 400-129 | Rezoning Application | \$350 |
| 385-5 | Zoning Fees Legal notice Publications Conditional Use/Rezoning | Actual cost, \$75 due with application See above |

Building Permit Fee Schedule

| | Item | Fee |
|---------------|---|---|
| RESIDENTIAL | | |
| | New Residential (includes attached garage, decks) | \$600, plus state seal fee |
| | State Seal | \$35 |
| | New Construction Erosion Control | \$50 \$75 |
| | Additions or Remodeling | \$25 \$100 , plus \$25 \$35 per required inspection |
| | Accessory Buildings, Decks | \$25 \$100 , plus \$25 \$35 per required inspection |
| | Individual Inspections (electrical, plumbing, HVAC, etc.) | \$25 \$100 |
| | Other General Permits (no inspections required) | \$25 \$75 |
| | Keeping of Chickens | \$85 Initial Permit Fee; \$25 Annual Fee; \$25 Late Fee |
| COMMERCIAL | | |
| | New Construction & Additions (changes in footprint) | \$75 \$125 , plus \$50 per required inspection |
| | New Construction Erosion Control | \$150 |
| | Remodeling (no changes in footprint) | \$25 \$75 , plus \$50 per required inspection |
| | New Construction or Additions for Storage or Shell Buildings | \$25 \$75 , plus \$50 per req. insp. |
| | Individual Inspections (electrical, plumbing, HVAC, etc.) | \$50 \$75 |
| MISCELLANEOUS | | |
| | Building Moving Permit | \$25 |
| | Driveway | \$25 |
| | Early Start Penalty | Double Permit Fee |
| | Requested Building Inspector Consultation | \$50 \$75 /hour |
| | Fence | \$25 \$75 |
| | Sign | \$25 \$75 |
| | Occupancy Permit | Included w/building permit |
| | Administrative Permits (application required – list for illustrative purposes, not all inclusive) Sidewalks Roof shingle replacement (shingles only) Razing/Demolition Window/Door Replacement (same size or smaller opening) Heating systems, except for solid burning fuel & hot water systems | No fee |
| | Permits Not Required (list for illustrative purposes, not all inclusive) Flooring replacement Painting Non-structural updates Satellite dishes/TV Antennas Furnace Fixtures | |

6:51

66%



halloween_tips....



HALLOWEEN TIPS

Halloween needs to look different this year to reduce risk of spreading COVID-19.

If you're trick-or-treating

Only trick-or-treat with people you live with. Going with people you don't live with can expose you to COVID-19.

Trick-or-treat in your neighborhood. Sticking to your neighborhood may reduce the likelihood of the virus spreading out more broadly.

Wear a mask to reduce your risk when you are running into other people. Get creative and make your cloth face covering part of your costume!

Do not come within 6 feet of other groups. Leave space on the sidewalk and when going up to houses.

Risk from touching candy should be low, but here are some tips to reduce risk even further if you're concerned:

- **Remind kids to spot the piece of candy they want before touching it** to avoid rummaging in the bowl.
- **Bring hand sanitizer** so you all can sanitize your hands often and wash everyone's hands when you get home.
- **Let the candy sit for a day or two** before eating any.

If you're handing out treats

Set your bowl outside. This way trick-or-treaters can get candy without coming too close.

Consider the placement of your bowl. If you normally put your bowl just outside your door, maybe place it at the bottom of your steps or in your driveway. This way trick-or-treaters won't create a bottleneck in tighter spaces.

Get creative with distributing candy and maintaining distance. Have you seen these [candy chutes](#)?

Consider prepackaging candy so there isn't rummaging in a candy bowl.

Consider placing hand sanitizer by your treats.

Gatherings & other fall activities

- **Do not hold gatherings or parties.** Save your epic Halloween party ideas for next year!
- **Stick to outdoor activities that allow 6 feet physical distancing;** these are the least risky.
- **Attend outings with people you live with.** Stick to members of your household when you go to a corn maze, go apple picking, or go to a haunted house.
- **Look for activities that schedule groups by appointment or limit capacity.** This way you can more easily stay 6 feet from other groups.
- **Wear masks and stay 6 feet from people you don't live with.**

Visit the [Wisconsin Department of Health Services](#) for more tips.

 **Public Health**
MADISON & DANE COUNTY
September 22, 2020



Consejos de Halloween





Rachel Heiling <rheiling@markesanwi.gov>

Fwd: Poll Work

Betsy Amend <bamend@markesanwi.gov>
To: Rachel Heiling <rheiling@markesanwi.gov>

Tue, Oct 6, 2020 at 7:26 AM

----- Forwarded message -----

From: **Vande Streek, Renee S**
Date: Mon, Oct 5, 2020 at 9:18 AM
Subject: Poll Work
To: Amend, Elizabeth A - MUN <bamend@markesanwi.gov>

Good Morning,

I am just wondering if you are looking for poll workers for Nov 3rd? I currently work at Fox Lake Correctional Institution and they are encouraging us to help if it is needed. I would be free any hours of the day to help if needed.

This is the best e-mail to get a hold of me at.

I look forward to hearing from you.

Renee Vande Streek

Teacher- FLCI

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Betsy Amend
City of Markesan Clerk-Treasurer
920-398-3031

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Ed. cash
Date Rec'd 9-8-20
Recp# 23438
Date Apprv'd
Lic#

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Jacob J Heams Circle: Male / Female
OTHER NAMES (maiden or nicknames; if none, so state) _____ BIRTHDATE _____
DRIVERS LICENSE # _____ PHONE (best # to reach you) _____
ADDRESS _____
Street Apt. No. City State Zip

☒ New/Renewal (1-year) - \$20 ☐ Provisional - \$15

List the name of the alcohol beverage premises that will employ you: _____

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
☒ YES ☐ NO If yes, where? Online
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES ☒ NO ☐
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES ☒ NO ☐
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger? YES ☐ NO ☒
6. Have you ever been convicted of a felony? YES ☐ NO ☒
7. Do you have any criminal charges presently pending against you? YES ☐ NO ☒

**If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).

CERTIFICATION AND INFORMATION RELEASE

I hereby make application to the Common Council of the City of Markesan, Green Lake County, Wisconsin, for a License to serve Fermented Malt Beverages and Intoxicating Liquors in a place licensed by the City for the sale of alcohol beverages. I hereby certify that the information provided on this application is true and correct. I understand that failure to provide all required information shall be grounds for denial of my operator's license. I further understand that falsification of any information shall be grounds for denial or revocation of this license. I am aware of the Federal, State, and Local laws, ordinances and regulations governing the sale of alcohol beverages and agree to abide by those laws and regulations. I also understand that a background check based on my application will be done. I hereby authorize the release of any and all records requested by the City of Markesan in its review of my application.

SIGNATURE OF APPLICANT:

Jacob J Heams
Date 9-8-2020



SUBSCRIBED AND SWORN TO BEFORE ME

this 8th day of Sept, 2020
Rachel Heiling
(Clerk/Notary Public)
My commission expires 5/18/2021

Application for Operator's License
to Serve Fermented Malt Beverages and Intoxicating Liquors

Date Rec'd 9/14/20
Recp# 23441
Date Apprv'd _____
Lic# _____

PLEASE PRINT CLEARLY

NAME (First - Middle - Last) Brian Zachary Schuenecker Circle: Male / Female
OTHER NAMES (maiden or nicknames; if none, so state) / BIRTHDATE 00-00-00
DRIVERS LICENSE # _____ PHONE (best # to reach you) _____
ADDRESS _____
Street Apt. No. City State Zip
Markesan WI 53946

X New/Renewal (1-year) - \$20

X Provisional - \$15

List the name of the alcohol beverage premises that will employ you: Handmark Coop.

ANSWER THE FOLLOWING QUESTIONS FULLY AND COMPLETELY:

All questions on this application must be answered completely and accurately before it can be processed. Failure to do so could result in a delay or rejection of the application.

1. If application is a renewal (within past two years you've held a Class "A", "Class A", "Class C", Class "B", or "Class B" license/permit or a manager's or operator's license in the State of Wisconsin), where was previous license granted? City/Village/Town of _____
2. As required by Wisconsin Statutes, Section 125.17(6), have you completed the alcohol beverage server course?
YES ✓ NO _____ If yes, where? online
(If this is a new application, proof of completion must be submitted with the application)
3. Do you understand your responsibilities as an alcohol beverage license holder? YES ✓ NO _____
4. Have you as an adult (age 18 or over) ever been convicted of violating any law or ordinance regulating alcohol beverages (including underage consumption)? YES _____ NO ✓
5. Have you ever been convicted of any of the following: (a) Operating a vehicle while under the influence of alcohol or a controlled substance or with a prohibited alcohol concentration; (b) Operating a vehicle while under the age of 21 with a blood alcohol concentration of any level; (c) Having alcohol in your possession in a vehicle as a driver or passenger?
YES _____ NO ✓
6. Have you ever been convicted of a felony? YES _____ NO ✓
7. Do you have any criminal charges presently pending against you? YES _____ NO ✓

****If you answered 'Yes' to any of the questions 4-7, please explain (use back or additional sheets).**

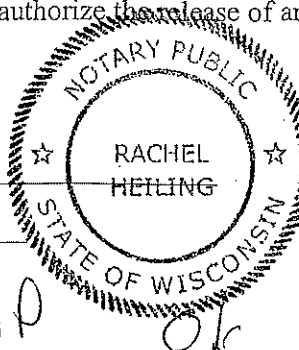
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SIGNATURE OF APPLICANT:

Bj lll

Date 09-08-2020



SUBSCRIBED AND SWORN TO BEFORE ME

this 14th day of September, 2020

Rachel Heiling
(Clerk/Notary Public)

My commission expires

5/8/2021

09-15-20